MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES-ANNUAL REORGANIZATIONAL MEETING

DATE: July 12, 2016

KIND OF MEETING: Annual Reorganizational

MEMBERS PRESENT: Wayne Rogers, Arlie Collins, Christine Crossman-Dumas, Stephen J. Dupree, Penny Gardner, Philip Hans, Carol Hunter, Donna Kissane, Edward Lockwood

MEMBERS ABSENT: None

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Bryn Fefee, District Clerk, Timothy P. Whipple, Business Administrator, Brandon Pelkey, Eileen Kilcullen, Michelle Bailey, Steve Bailey, Wade Bush, Danielle Keating, Donna Vanier, Shelley Mulverhill, (MFT)

CALL TO ORDER: Superintendent Griffin called the meeting to order at 7:04 p.m.

PLEDGE to FLAG: was led by Superintendent Griffin.

CLERK PRO-TEM: Superintendent Griffin appointed Bryn M. Fefee as Clerk Pro-Tem until the appointment of the District Clerk.

OATH OF OFFICE: The Oath of Office was administered to reelected Board Member Donna Kissane by the Clerk Pro-Tem.

OATH OF OFFICE: The Oath of Office was administered to elected Board Member Penny Gardner by the Clerk Pro-Tem.

ELECTION OF PRESIDENT: Superintendent Griffin asked for nominations from the floor for the office of President of the Board of Education.

Board Member Hunter nominated WAYNE ROGERS; seconded by Board Member Collins.

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Board Member Kissane nominated Christine Crossman-Dumas; seconded by Board Member Hans.

Rogers:	6	AYES
Crossman-Dumas:	3	AYES

Member **ROGERS** was declared the duly reelected President of the Board of Education for the 2016-17 school year.

OATH OF OFFICE: The Clerk Pro-Tem administered the oath of office to reelected President, ROGERS.

ELECTION OF VICE PRESIDENT: President Rogers asked for nominations from the floor for the office of Vice President of the Board of Education.

Board Member Hunter nominated ARLINGTON COLLINS; seconded by Board Member Crossman-Dumas.

Board Member Hans nominated Donna Kissane; seconded by Board Member Gardner.

Collins:	6	AYES
Kissane:	3	AYES

Member **COLLINS** was declared the duly reelected Vice President of the Board of Education for the 2016-17 school year.

OATH OF OFFICE: The Clerk Pro-Tem administered the oath of office to reelected Vice President, COLLINS.

APPT. OF DISTRICT CLERK: Upon motion by Board Member Hunter, seconded by Board Member Crossman-Dumas, RESOLVED, that **Bryn Fefee** be appointed School District Clerk.

AYES: 9 NAYES: 0, motion carried

OATH OF OFFICE: President Rogers administered the Oath of Office to appoint District Clerk, Fefee.

CONSENT AGENDA:

OTHER APPOINT-MENTS: Upon motion by Mr. Collins, seconded by Ms. Hunter; the Board approved the revised 'Consent Agenda' Other Appointments as follows for the 2016-17 school year:

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DISTRICT TREASURER:	**CYNTHIA REYOME**
CLAIMS AUDITOR:	**SHARON PLANTE**
EXTERNAL AUDITOR:	**SEYFARTH & SEYFARTH ASSOCIATES**
SCHOOL PHYSICIANS/ CONSULTANTS:	**DR. GLENN CHAMPAGNE / DR. GERALD CAHILL / DR. EMILE BENARDOT**
CENTRAL TREASURER/ EXTRA CLASS-ROOM ACTIVITY ACCTS.:	**CYNTHIA REYOME / SHARON PLANTE**
RECORDS ACCESS OFFICER:	**TIMOTHY P. WHIPPLE**
RECORDS MANAGEMENT OFFICER:	**TIMOTHY P. WHIPPLE**
ASBESTOS DESIGNEE:	**CHAD LAWRENCE**
ATTENDANCE OFFICER:	**JERRY GRIFFIN**
PURCHASING AGENT:	**TIMOTHY P. WHIPPLE**
INSURANCE ADVISOR:	**ED DAVIS, NORTHERN INSURING**
TITLE IX COMPLIANCE OFFICER:	**TIMOTHY P. WHIPPLE**
AUDIT COMMITTEE:	**WAYNE ROGERS / DONNA KISSANE / JERRY GRIFFIN / EDWARD LOCKWOOD / TIMOTHY P. WHIPPLE**

MINUTES: 7/12/16-REORGANIZATIONAL

MEDICAID COMPLIANCE OFFICER: **MARY JANE LATREILLE**

AYES: 9 NAYES: 0, motion carried

SCHOOL ATTORNEYS/ CONSULTANTS Upon motion by Mr. Collins, seconded by Mr. Lockwood; the following school attorneys/consultants for the 2016-17 school year were approved:

GUERCIO & GUERCIO, LLP, **HAWKINS, DELAFIELD & WOOD, L.L.P.**
FISHER, BESSETTE, MULDOWNEY & McArdle, L.L.P.

AYES: 8 NAYES: 0
ABSTAIN: 1, (Hunter), motion carried

CONSENT AGENDA:
DESIGNATIONS: Upon motion by Ms. Hunter, seconded by Mr. Collins; the Board approved the 'Consent Agenda' Designations as follows for the 2016-17 school year:

OFFICIAL NEWSPAPERS: **MALONE TELEGRAM / PRESS REPUBLICAN**

SCHOOL DE-POSITORIES: **J.P. MORGAN CHASE / COMMUNITY BANK / NBT BANK**

MINUTES: 7/12/16-REORGANIZATIONAL

SCHOOL BOARD DATES: MEETING DATES: **2nd and 4th Tuesdays of the month** beginning at 7:00 p.m. in the Library at Franklin Academy High School. (Or at any so designated building when given advance notice to the public and the media.)

AYES: 9 NAYES: 0, motion carried

CONSENT AGENDA:
AUTHORI-ZATIONS: Upon motion by Ms. Hunter, seconded by Mr. Collins; the Board approved the 'Consent Agenda' Authorizations as follows for the 2016-17 school year:

AUTHORIZED CREDIT CARD USERS:	**JERRY GRIFFIN / TIMOTHY P. WHIPPLE** (maximum of $25,000)
CERTIFICATION OF PAYROLL:	**JERRY GRIFFIN**
SIGNATURE OF BUDGET TRANSFERS:	**JERRY GRIFFIN**
AUTHORIZED SIGNATURE ON CHECKS:	**JERRY GRIFFIN / TIMOTHY P. WHIPPLE / CYNTHIA REYOME**
PETTY CASH FUNDS:	**AMANDA M. DISHAW** (Board Office use).....$ 100.00 **TAX COLLECTOR** (Tax Collection).....$ 100.00 **DISTRICT CAFETERIAS**……...$ 400.00
PURCHASE OF BOND FOR TAX COLLECTOR & TREASURER:	in the amount of **$100,000** under the current law which includes both covered under one blanket bond.

MINUTES: 7/12/16-REORGANIZATIONAL

MILEAGE REIMBURSE-MENT RATE:	was fixed at **$.50** per mile for the 2016-17 school year.
ADOPTION OF ALL POLICIES/ CODE OF ETHICS:	as previously constituted.

STIPENDS FOR INSTRUCTIONAL SERVICES BY EMPLOYEES:	**Instructional hourly rate**	**$ 35**
	Instructional 1/2 day rate for Curriculum Development and Turn Key Expectations (less than 4 hours)	**$125**
	Instructional full day rate for Curriculum Development and Turn Key Expectations (more than 7 hours)	**$250**
	Instructional Professional Development full day Conference Attendance	**$125**
	Instructional Professional Development 1/2 day Conference Attendance	**$ 65**
	SAT Prep Class	**$750/semester**
	Sub Administrator (for instructional staff with appropriate certification)	**additional $75/day**

SUBSTITUTE PAY RATE FOR TEACHERS: (No Degree-$77.00 per day/$11 per hour), (Degree-$91.00 per day/$13 per hour), (Degree with Certification-$105.00 per day/$15 per hour)

AYES: 9 NAYES: 0, motion carried

SUBSTITUTE PAY RATE FOR SUPPORT STAFF:

Effective 12/31/16

Classification	Current Rate	Proposed Rate
Clerk/Typist	$9.25	$9.70
Senior Clerk	$9.50	$9.70
Account Clerk	$9.50	$9.70
School Monitor	$9.00	$9.70
Teacher Aide	$9.25	$9.70

MINUTES: 7/12/16-REORGANIZATIONAL

ADJOURNMENT: President Rogers adjourned the Reorganizational Meeting at 7:25 p.m. and immediately opened the Regular Meeting.

Bryn M. Fefee
District Clerk
Board of Education

BMF: