

MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES-ANNUAL REORGANIZATIONAL MEETING

DATE: July 10, 2017

KIND OF MEETING: Annual Reorganizational

MEMBERS PRESENT: Arlie Collins, Christine Crossman-Dumas, Stephen Dupree, Penny Gardner, Philip Hans, Wayne Walbridge, Donna Kissane, Edward Lockwood

MEMBERS ABSENT: Wayne Rogers

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Bryn Fefee, District Clerk, Brandon Pelkey

CALL TO ORDER: District Clerk Fefee called the meeting to order at 7:00 p.m.

PLEDGE to FLAG: was led by District Clerk Fefee.

TEMPORARY CHAIRPERSON: District Clerk Fefee appointed Superintendent Jerry Griffin as Temporary Chairperson of the meeting.

OATH OF OFFICE: The Oath of Office was read by elected Board Member Wayne Walbridge.

ELECTION OF PRESIDENT: Superintendent Griffin asked for nominations from the floor for the office of President of the Board of Education.

Board Member Hans nominated Arlie Collins; seconded by Board Member Kissane.

Member Collins was declared elected President of the Board of Education for the 2017-18 school year.

OATH OF OFFICE: The oath of office was read by elected President Collins.

ELECTION OF VICE PRESIDENT: President Collins asked for nominations from the floor for the office of Vice President of the Board of Education.

Board Member Kissane nominated Philip Hans; seconded by Board Member Gardner.

MINUTES: 7/10/2017-REORGANIZATIONAL

Member Hans was declared elected Vice President of the Board of Education for the 2017-18 school year.

OATH OF OFFICE: The oath of office was read by elected Vice President Hans.

APPT. OF DISTRICT CLERK: President Collins appointed Bryn Fefee as School District Clerk.

OATH OF OFFICE: The Oath of Office was read by elected District Clerk Fefee.

OTHER APPOINTMENTS CONSENT AGENDA: Upon motion by Philip Hans, seconded by Edward Lockwood; the Board approved the "Other Appointments-Consent Agenda" as follows for the 2017-2018 school year:

DISTRICT TREASURER: CYNTHIA REYOME (until July 23, 2017)
RHONDA POIRIER (starting July 24, 2017)

TAX COLLECTOR: Jeanne Gardner

CLAIMS AUDITOR: SHARON PLANTE

EXTERNAL AUDITOR: SEYFARTH & SEYFARTH ASSOCIATES

SCHOOL PHYSICIANS/CONSULTANTS: DR. GLENN CHAMPAGNE
DR. GERALD CAHILL
DR. EMILE BENARDOT

CENTRAL TREASURER/EXTRA CLASS-ROOM ACTIVITY ACCTS: CYNTHIA REYOME/SHARON PLANTE

FACULTY AUDITOR, EXTRA CLASSROOM ACTIVITY ACCOUNTS: CYNTHIA REYOME/SHARON PLANTE

MINUTES: 7/10/17-REORGANIZATIONAL

**RECORDS
ACCESS**

OFFICER: CYNTHIA REYOME

**RECORDS
MANAGEMENT**

OFFICER: CYNTHIA REYOME

**ASBESTOS
DESIGNEE:**

CHAD LAWRENCE

**ATTENDANCE
OFFICER:**

JERRY GRIFFIN

**PURCHASING
AGENT:**

CYNTHIA REYOME

**INSURANCE
ADVISOR:**

ED DAVIS, NORTHERN INSURING

**TITLE IX
COMPLIANCE
OFFICER/504/
ADA COMPLIANCE
OFFICER:**

DARCY RABIDEAU

**AUDIT
COMMITTEE:**

**WAYNE ROGERS/DONNA KISSANE/EDWARD LOCKWOOD/
STEPHEN DUPREE**

**MEDICAID
COMPLIANCE
OFFICER:**

MARY JANE LATREILLE

**COMMITTEE
ON SPECIAL
EDUCATION
AND COMMITTEE
ON PRESCHOOL
EDUCATION:**

MARY JANE LATREILLE

AYES: 8

NAYES: 0, motion carried

MINUTES: 7/10/17-REORGANIZATIONAL

SCHOOL

ATTORNEYS: GUERCIO & GUERCIO, LLP, HAWKINS, DELAFIELD & WOOD, L.L.P., FISHER, BESSETTE, MULDOWNNEY & McArdle, L.L.P.

LIASON FOR HOMELESS CHILDREN AND YOUTH:

DARCY RABIDEAU

CHEMICAL HYGIENCE OFFICER:

CHAD LAWRENCE

AYES: 8

NAYES: 0, motion carried

CONSENT AGENDA

DESIGNATIONS: Upon motion by Edward Lockwood, seconded by Philip Hans; the Board approved the 'Consent Agenda' Designations as follows for the 2017-18 school year:

OFFICIAL NEWSPAPERS: MALONE TELEGRAM/
PRESS REPUBLICAN

SCHOOL DE-POSITORIES: J.P. MORGAN CHASE/
COMMUNITY BANK/
NBT BANK

SCHOOL BOARD DATES: MEETING DATES: **Monthly meetings on Tuesdays** beginning at 7:00 p.m. at the Transportation Facility. (Or at any so designated building when given advance notice to the public and the media.)

AYES: 8

NAYES: 0, motion carried

CONSENT AGENDA

AUTHORIZATIONS:

Upon motion by Philip Hans, seconded by Edward Lockwood; the Board approved the 'Consent Agenda' Authorizations as follows for the 2017-18 school year:

AUTHORIZED CREDIT CARD USERS: JERRY GRIFFIN/
CYNTHIA REYOME
(maximum of \$25,000)

MINUTES: 7/10/17-REORGANIZATIONAL

**CERTIFICATION
OF PAYROLL:** JERRY GRIFFIN

**SIGNATURE OF
BUDGET
TRANSFERS:** JERRY GRIFFIN

**AUTHORIZED
SIGNATURE ON
CHECKS:** JERRY GRIFFIN/
CYNTHIA REYOME

**PETTY CASH
FUNDS:** AMANDA M. DISHAW (Board Office use).....\$ 100.00
TAX COLLECTOR (Tax Collection).....\$ 100.00
DISTRICT CAFETERIAS.....\$ 400.00

**PURCHASE OF
BOND FOR TAX
COLLECTOR &
TREASURER:** in the amount of **\$100,000** under the current law which includes
both covered under one blanket bond.

**MILEAGE
REIMBURSE-
MENT RATE:** was fixed at **\$.50** per mile for the 2017-18 school year.

**ADOPTION OF
ALL POLICIES/
CODE OF
ETHICS:** as previously constituted.

**STIPENDS FOR
INSTRUCTIONAL
SERVICES BY
EMPLOYEES:** Instructional hourly rate \$35
Instructional 1/2 day rate for Curriculum
Development and Turn Key Expectations (less than 4 hours)
\$125
Instructional full day rate for Curriculum
Development and Turn Key Expectations (more than 7 hours)
\$250
Instructional Professional Development full day Conference
Attendance \$125
Instructional Professional Development 1/2 day Conference
Attendance \$65
SAT Prep Class \$750/semester

MINUTES: 7/10/17-REORGANIZATIONAL

Sub Administrator (for instructional staff with appropriate certification) additional \$75/day

SUBSTITUTE

PAY RATE

FOR TEACHERS: (No Degree-\$77.00 per day/\$11 per hour), (Degree-\$91.00 per day/\$13 per hour), (Degree with Certification-\$105.00 per day/\$15 per hour)

AYES: 8

NAYES: 0, motion carried

SUBSTITUTE

PAY RATE

FOR SUPPORT STAFF:

Effective 9/1/17

Classification	Current Rate	Proposed Rate
Clerk/Typist	\$9.70	\$10.40
Senior Clerk	\$9.70	\$10.40
Account Clerk	\$9.70	\$10.40
School Monitor	\$9.70	\$10.40
Teacher Aide	\$9.70	\$10.40
Teaching Assistant	\$10.00	\$10.40
Cleaner	\$9.70	\$10.40
Custodian	\$10.00	\$10.40
Maintenance	\$10.25	\$10.40
Bus Driver	\$18.00	\$18.00
Mechanic	\$10.25	\$10.40
Mechanic's Helper	\$9.70	\$10.40

ADJOURNMENT: President Collins adjourned the Reorganizational Meeting at 7:21 p.m. and immediately opened the Regular Meeting.

Bryn M. Fefee
District Clerk
Board of Education

BMF: