

MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES

DATE: September 13, 2016

KIND OF MEETING: Regular Meeting

LOCATION: Franklin Academy High School, Huskie Lane, Malone

MEMBERS PRESENT: Wayne Rogers, Edward Lockwood, Penny Gardner, Stephen J. Dupree, Carol Hunter, Arlie Collins, Christine Crossman-Dumas, Philip Hans

MEMBERS ABSENT: Donna Kissane

MEMBERS TARDY: None

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Timothy P. Whipple, Business Administrator, Bryn Fefee, District Clerk, Chad Lawrence, Scott Wolfe, Jim Willis, Dustin Relation, Brianne Iby (MFT), Nathaniel Hathaway (MFT), Melissa Brown (MFT), Brandon Pelkey, Wade Bush, Despo MacNeill (Media) and several government students.

CALL TO ORDER: President Rogers called the meeting to order at 7:00 p.m.

PLEDGE TO FLAG: The Pledge of Allegiance was led by President Rogers.

APPT. OF CLERK PRO-TEM: President Rogers appointed Timothy P. Whipple as Clerk Pro-Tem for the duration of Executive Session.

EXECUTIVE SESSION: Upon motion by Arlie Collins, seconded by Carol Hunter; the Board entered Executive Session at 7:01 p.m. for the purpose of:

- 1) discussing personnel matters as they relate to specific individuals and contract matters, etc. (see Open Meetings Law brochure)

AYES: 8 NAYES: 0, motion carried

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RETURN TO REGULAR SESSION:

Upon motion by Edward Lockwood, seconded by Carol Hunter; the Board returned to regular session at 7:04 p.m.

AYES: 8 NAYES: 0, motion carried

ADOPTION OF AGENDA:

Upon motion by Arlie Collins, seconded by Carol Hunter; the September 13, 2016 agenda was adopted as presented.

AYES: 8 NAYES: 0, motion carried

APPROVAL OF REGULAR MEETING MINUTES:

Upon motion by Arlie Collins, seconded by Carol Hunter; the minutes of the Regular Meeting held August 23, 2016 were approved as presented. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

FINANCIAL REPORTS ENDING 6/30/16:

Upon motion by Arlie Collins, seconded by Carol Hunter; all financial reports for the period ending 6/30/16 were accepted as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

FINANCIAL REPORTS ENDING 7/31/16:

Upon motion by Arlie Collins, seconded by Carol Hunter; all financial reports for the period ending 7/31/16 were accepted as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

TREASURER'S REPORT ENDING 6/30/16:

Upon motion by Arlie Collins, seconded by Carol Hunter; the treasurer's report for the period ending 6/30/16 were accepted as presented. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

TREASURER'S REPORT ENDING 7/31/16:

Upon motion by Arlie Collins, seconded by Carol Hunter; the treasurer's report for the period ending 7/31/16 were accepted as presented. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

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APPROVAL OF AIS/RTI INTERVENTION PLAN K-12:

Upon motion by Arlie Collins, seconded by Carol Hunter; the AIS/RTI Intervention Plan K-12 was approved as presented. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

APPROVAL OF APPR MOA FOR MALONE ADMINISTRATOR'S ASSOCIATION:

Upon motion by Arlie Collins, seconded by Carol Hunter; the APPR MOA for Malone Administrator's Association was approved as presented. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

APPROVAL OF APPR MOA FOR MALONE FEDERATION OF TEACHERS:

Upon motion by Arlie Collins, seconded by Carol Hunter; the APPR MOA for Malone Federation of Teachers was approved as presented. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

CHANGE ORDERS:

Upon motion by Arlie Collins, seconded by Carol Hunter; the Board approved Change Order numbers CO# 01-007 & CO# 01-008 for TJ Fiacco Construction, LLC, CO# 04-010, CO# 04-011, AD# 04/012 for Dow Electric, Inc. and AD# 05-002 for Norwood Plumbing, Inc.

Work in this project included: Irrigation of the soccer and softball fields, delete installation of light poles along Huskie Lane, consolidation of existing electrical service and installation of a water fountain in Harison Gym Lobby.

AYES: 8 NAYES: 0, motion carried

CHANGE ORDER-NATURAL GAS CONVERSION PROJECT:

Upon motion by Arlie Collins, seconded by Carol Hunter; the Board approved Change Order-Natural Gas Conversion Project-Hyde Stone Mechanical Contractors.

AYES: 8 NAYES: 0, motion carried

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DONATION:

Upon motion by Arlie Collins, seconded by Carol Hunter; the following donation was accepted "with many thanks and appreciation".

\$1,590 New York State Computers and Technologies in Education (NYSCATE) grant which will be used to support an 8th grade project at the Malone Middle School, "Going Green with a Food Computer--A Project in collaboration with MIT OpenAg Initiative".

AYES: 8 NAYES: 0, motion carried

**MCSD CONSTRUCTION
PROGRESS REPORT
PRESENTED BY
CONSTRUCTION
MANAGER (CSARCH):**

Scott Wolfe, Construction Manager from CSArch gave the following update on the Transportation Center construction project:

- Paving at the Transportation Center is complete
- Fuel island is complete
- Propane, diesel and gas pumps are operational
- Installation of concrete walkways is continuing
- Irrigation on soccer fields began 9/13/16
- 20,000 gallon water storage tank for roof runoff will be used for bus wash
- Line striping is complete
- Snow guards on roof of receiving area are complete
- District receiving area is complete
- Wrapping of masonry block is complete
- Storage shed is complete
- Softball scoreboard will be installed
- Harison gym windows and interior doors are complete
- New basketball backboards are complete
- Temporary lockers are set up

BOARD REPORTS:

Board Member Hunter reported that the Facilities Committee has met and discussed a new entrance plan for Flanders Elementary and the Architect is now reviewing the plans. The district will look to do masonry work in the 2017-2018 school year.

Board Member Gardner thanked Mr. Griffin for the Opening Day sessions as they were very well received. She also was pleased with the paving project at Franklin Academy.

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Mr. Griffin stated that he was very proud of how well the first few weeks of school are going. The Opening Day Staff Meeting was well received by staff. Tom Cody from Top 20 Training was the keynote speaker and did an outstanding job explaining Top 20 and Bottom 80. Each building had different sessions which were geared toward their grade level. Willow Sweeney of Top 20 Training will be speaking at the October Staff Development Day sessions and also at an evening session with parents after a MFT community dinner. Every new staff member was contacted as part of the onboarding program and have commented that they are settling in.

**CONSENT AGENDA/
(PERSONNEL):**

Upon motion by Arlie Collins, seconded by Carol Hunter; the Board approved the 'Consent Agenda' PERSONNEL items as follows:

- A) Yearbook Enrichment Teacher Appointments
- B) Extended Learning Time Supervisor Appointments
- C) Revised Extended School Year (Summer School) Appointments

**YEARBOOK
ENRICHMENT TEACHER
APPOINTMENTS:**

Carol Brusco was appointed to Yearbook Enrichment Teacher at Flanders Elementary for 2 days per week @ \$875 per school year for 2016-2017.

Katelynd Clark was appointed to Yearbook Enrichment Teacher at Davis Elementary for 2 days per week @ \$875 per school year for 2016-2017.

**EXTENDED LEARNING
TIME SUPERVISOR
APPOINTMENTS:**

Allison Fitzpatrick was appointed to Extended Learning Time Supervisor at Middle School for 4 days per week, 1 hour per day @ \$15.00 per hour.

Andrew Kirkpatrick was appointed to Extended Learning Time Supervisor at St. Joseph's for 4 days per week, 1 hour per day @ \$15.00 per hour.

Laura Roscoe-Griffin was appointed to Extended Learning Time Supervisor at St. Joseph's for 4 days per week, 1 hour per day @ \$15.00 per hour.

**REVISED EXTENDED
SCHOOL YEAR
(SUMMER SCHOOL)
APPOINTMENTS:**

Kaye Santamoor and Christopher Van Houten were approved for an additional 5 work days @ \$175 per day. They worked between the dates of July 11 and August 19, 2016.

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**SUPPORT STAFF
SUBSTITUTES:**

Mykayla Brand (Aide), Kim Dow (Clerk/Aide), Vicki Fletcher (Aide), Elizabeth Manor (Clerk/Aide)

ADJUSTMENT:

Harold Poirier (Temporary Cleaner), will be paid additional 4 hours per day.

**PERMANENT
APPOINTMENTS:**

Richard Boyea was approved as a Teacher Aide effective 10/1/16.

Sonya Keith was approved as a Teacher Aide effective 10/1/16.

Shiela Conners was approved as the Human Resources Assistant to the Superintendent effective 9/14/16.

RESIGNATIONS:

was accepted from Shiela Conners from her Typist position effective 9/13/16.

was accepted from Daphne Abbott from her Teacher Aide position effective 9/1/16.

**CSE/CPSE:
RECOMMENDATIONS:**

The CSE/CPSE recommendations were approved as presented. (See supplemental file).

STUDENT RELEASE:

Alexander Otis was approved for the 2016-2017 school year to attend Chateaugay Central School District.

AYES: 8 NAYES: 0, motion carried

ADJOURNMENT:

Upon motion by Arlie Collins, seconded by Carol Hunter; the meeting adjourned at 8:11 p.m.

AYES: 8 NAYES: 0, motion carried

Bryn M. Fefee
District Clerk
Board of Education

BMF