

MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES

DATE: August 22, 2017

KIND OF MEETING: Regular Meeting

LOCATION: Transportation Facility, Huskie Lane, Malone

MEMBERS PRESENT: Arlie Collins, Philip Hans, Stephen J. Dupree, Wayne Walbridge, Donna Kissane, Christine Crossman-Dumas, Wayne Rogers, Edward Lockwood

MEMBERS ABSENT: Penny Gardner

MEMBERS TARDY: None

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Bryn Fefee, District Clerk, Stephen Shafer, Jim Knight, Dustin Relation, Brandon Pelkey, Keely Dunshee, Joe Coakley, Lisa Dupree, Michelle Bailey, Eileen Kilcullen, Mary Jane Latreille, Joshua Davis (Media) numerous MFT members and members of the community.

CALL TO ORDER: President Collins called the meeting to order at 7:00 p.m.

PLEDGE TO FLAG: The Pledge of Allegiance was led by President Collins.

APPT. OF CLERK PRO-TEM: President Collins appointed Jerry Griffin as Clerk Pro-Tem for the duration of Executive Session.

ADOPTION OF AGENDA: Upon motion by Philip Hans, seconded by Wayne Rogers; the August 22, 2017 agenda was adopted.

AYES: 8 NAYES: 0, motion carried

RETIREMENT ACKNOWLEDGEMENT: Superintendent Griffin and the Board acknowledged Keely Dunshee on her retirement. Mr. Griffin stated he will miss Mrs. Dunshee, personally and professionally and thanked her for her many years of dedicated service. Mr. Shafer also wished Mrs. Dunshee the best in retirement and stated he

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**RETIREMENT
ACKNOWLEDGEMENT:**

enjoyed the time working with her. President Collins presented her with a retirement chair and wished her and her husband the best in retirement.

Mrs. Dunshee thanked Mr. Walbridge, Mr. Griffin and Mr. Thomas Helmer for their support and guidance throughout her career. She also thanked her husband, Steve. Mrs. Dunshee received a standing ovation.

**SUMMER SCHOOL
GRADUATION
RECOGNITION:**

Principal Brandon Pelkey recognized and presented Kaylee Barney, Tyler Durkee and Kenneth Spinner graduation diplomas. They were offered congratulations and best wishes by the Board.

**BOCES CAPITAL PROJECT
PRESENTATION:**

Stephen Shafer, District Superintendent and Jason Jantzi, Architect from Bernier, Carr & Associates gave a presentation about the BOCES Capital Project. Voters in the 10 school districts that comprise FEH BOCES will vote on September 21, 2017 to decide on an \$18.5 million capital project. The project would expand and renovate the BOCES facilities in Malone and Saranac Lake. The project work would include renovations to offices, electrical trades, building trades, automotive technology, cosmetology, alternative education, culinary and early childhood development spaces. There has not been a major renovation to NFEC since constructed in 1968 and no major renovation to the Adirondack Educational Center since constructed in 1973. Questions were answered at the end of the presentation and it was noted that the public is strongly encouraged to vote.

EXECUTIVE SESSION:

Upon motion by Philip Hans, seconded by Donna Kissane; the Board entered Executive Session at 7:37 p.m. for the purpose of:

- 1) discussing personnel matters as they relate to specific individuals and contract matters, etc. (see Open Meetings Law brochure)

AYES: 8 NAYES: 0, motion carried

**RETURN TO REGULAR
SESSION:**

Upon motion by Wayne Rogers, seconded by Philip Hans; the Board returned to regular session at 7:52 p.m.

AYES: 8 NAYES: 0, motion carried

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APPROVAL OF REGULAR MEETING MINUTES HELD JULY 25, 2017:

Upon motion by Donna Kissane, seconded by Philip Hans; the minutes of the Regular Meeting held July 25, 2017 were approved. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

APPROVAL OF TREASURER'S REPORTS ENDING JUNE 30, 2017:

Upon motion by Wayne Walbridge, seconded by Edward Lockwood; the treasurer's report for the period ending June 30, 2017 was accepted as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

ACCEPTANCE OF FINANCIAL REPORT ENDING JUNE 30, 2017:

Upon motion by Donna Kissane, seconded by Edward Lockwood; the treasurer's report for the period ending June 30, 2017 was accepted as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

AUTHORIZE SIGNATURE ON CHECKS:

Upon motion by Philip Hans, seconded by Edward Lockwood; Rhonda Poirier was given authorization to sign checks.

AYES: 8 NAYES: 0, motion carried

APPROVAL OF SUCCESSOR COLLECTIVE BARGAINING AGREEMENT BETWEEN MCSD & MFT:

Upon motion by Wayne Walbridge, seconded by Christine Crossman-Dumas; the Bargaining Agreement between MCSD & MFT was approved as presented. (See supplemental file for copy.)

AYES: 7 ABSTAIN: 1, Arlie Collins
NAYES: 0, motion carried

Mr. Griffin and MFT President Nathaniel Hathaway reported that they had respectful negotiation sessions with open positive dialogue and were pleased with the agreement.

PROFESSIONAL DEVELOPMENT PLAN:

Upon motion by Wayne Walbridge, seconded by Christine Crossman-Dumas; the Professional Development Plan was approved as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

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**FEDERAL ISSUES
RESOLUTION:**

Upon motion by Wayne Rogers, seconded by Christine Crossman-Dumas; the Federal Issues Resolution was approved as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

**ESTABLISHMENT OF
DIRECTOR OF
INSTRUCTION POSITION:**

Upon motion by Edward Lockwood, seconded by Wayne Rogers; the establishment of Director of Instruction position was approved. The salary for this position would be \$75,000/year plus benefits. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

Mr. Hans stated he was appreciative and supportive of Mr. Griffin asking for the establishment of this position. He also stated he was encouraged that the creation of this position would give Mr. Griffin more time in the buildings so that tasks like teachers observations would be done in a timelier manner. Mr. Griffin thanked the Board for their support and hoped this will allow him more time to be visible in the buildings and to have more time with the principals and curriculum network.

**SPORTS MERGER FOR
THE 2017-2018 SCHOOL
YEAR:**

Upon motion by Edward Lockwood, seconded by Philip Hans; the Sports Merger with St. Lawrence Central, Chateaugay Central and Brushton-Moira Central in the sport of Girls' Varsity Ice Hockey was approved for the 2017-2018 school year. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

DONATION:

Upon motion by Philip Hans, seconded by Christine Crossman-Dumas; the following donation was accepted "with thanks and gratitude".

1. \$3,312.12 from Kiersten Dumas and the Stomp Out Bullying Walk to support Rachel's Challenge/Karen's Hope Fund.

AYES: 8 NAYES: 0, motion carried

**APPROVAL OF SURPLUS
PROPERTY:**

Upon motion by Philip Hans, seconded by Wayne Walbridge; the Board approved the Surplus Property for the 2017-2018 school year. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

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APPROVAL OF INTERMUNICIPAL SERVICES AGREEMENT WITH FRANKLIN COUNTY:

Upon motion by Wayne Walbridge, seconded by Philip Hans; the Intermunicipal Services Agreement with Franklin County for use of the Malone Central Bus Wash System was approved. (See supplemental file for copy).

AYES: 7 ABSTAIN: 1, Donna Kissane
NAYES: 0, motion carried

APPROVAL OF RESOLUTION TO INTERVENE:

Upon motion by Christine Crossman-Dumas, seconded by Edward Lockwood, the Board approved the Resolution to Intervene. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

APPROVAL OF CONTRACT FOR TRANSPORTATION SERVICES WITH FRANKLIN COUNTY:

Upon motion by Christine Crossman-Dumas, seconded by Wayne Rogers; the Board approved the Contract for Transportation Services with Franklin County for September 1, 2017-June 30, 2018. (See supplemental file for copy).

AYES: 7 ABSTAIN: 1, Donna Kissane
NAYES: 0, motion carried

INTERNAL CLAIMS AUDIT REPORT

Upon motion by Christine Crossman-Dumas, seconded by Donna Kissane, the Claims Audit report for the period of January 1, 2017 through June 30, 2017, prepared by Sharon Plante, Claims Auditor, was approved as presented. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

BOARD REPORTS:

Mr. Hans expressed his gratitude to the teachers and staff for their hard work in prepping the classrooms for the beginning of the school year.

Mr. Griffin noted September 5 is the first day back for staff and September 6 is the opening meeting with Tom Cody from Top 20 Training. The Board was invited to attend the opening meeting and are welcome to visit the schools on the first day of school and throughout the year.

INCENTIVIZING RENEWAL AND INVESTMENT STEERING COMMITTEE:

Mr. Griffin and Ms. Kissane spoke about the possibility of forming a Renewal and Investment Steering Committee. The idea is to encourage property improvements to dilapidated buildings and to revitalize Main Street in Malone. More

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**INCENTIVIZING RENEWAL
AND INVESTMENT
STEERING COMMITTEE:**

information about the formation of the committee will be reviewed at future meetings. (See supplemental file for provided documentation.)

**DIRECTOR OF FACILITIES
UPDATE:**

Chad Lawrence updated the Board on projects that were completed this summer and projects that will continue throughout the school year. Some of the projects include driveway sealing, cafeteria updates at Franklin Academy, water line installation at the field house, masonry repairs, installation of bottle fill stations and district camera updates. Mr. Hans asked how it is decided what buildings need repair. Mr. Lawrence and Mr. Griffin stated there is a building conditions survey that determines which building needs more immediate attention to repairs. Ms. Kissane asked about the current heating system at Franklin Academy. She stated if a bottle of water is left on the window sill, it will freeze. Mr. Lawrence stated he has been in touch with the company regarding the heating system and they are working together to address the issue. Mr. Griffin stated that it is evident how much Mr. Lawrence is invested in the district. He thanked him for his dedication. Mr. Lockwood also praised Mr. Lawrence for giving the update and stated he wouldn't mind updates throughout the year.

**SUMMER PROFESSIONAL
DEVELOPMENT UPDATE**

Mark Dalton was pleased with the amount of participants (240 staff members) that attended Professional Development sessions this summer. The courses offered are providing training for the new 1:1 initiative of Chromebooks that students will be receiving this year. Ms. Kissane noted that new teachers were able to attend workshops instead of veteran teachers because the workshops were closed out due to maximum attendance. Ms. Kissane questioned what could be done to offer courses so that all staff can attend. Mr. Griffin stated that during the budget process next year, they could discuss the possibility of increasing the Extended Work Year budget to accommodate more Professional Development opportunities. Mr. Walbridge mentioned that the new Director of Instruction may be able to help equalize Professional Development. He also stated the he has heard positive feedback from Mr. Dalton's sessions. He is user friendly and accommodating. Mr. Griffin stated that he is pleased with Mr. Dalton's commitment to the district and values him and his work. Mr. Griffin stated he didn't know what he would do without him.

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**CONSENT AGENDA-
(PERSONNEL):**

Upon motion by Philip Hans, seconded by Christine Crossman-Dumas; the Board approved the 'Consent Agenda' PERSONNEL items as follows:

- A) Retirement Date Revision
- B) Family & Consumer Sciences Teacher Appointment
- C) Resignation
- D) Yearbook Enrichment Teacher Appointment
- E) Coaching Appointment
- F) Tenure Appointments
- G) Additional Substitute Teachers/Teaching Assistants
- H) Support Staff Changes
- I) CSE/CPSE Recommendations
- J) Student Release

**RETIREMENT DATE
REVISION:**

Keely Dunshee, Principal at St. Joseph's Elementary, retirement effective date is August 31, 2017.

**FAMILY & CONSUMER
SCIENCES APPOINTMENT:**

Margaret Sherwin
Type of Appointment: Temporary
Effective: 9/1/17 – 6/22/18
Area(s) of Certification: N-6

RESIGNATION:

Darcy Stoutenger, Reading Specialist/ELA Coordinator, Davis Elementary, effective August 31, 2017

**YEARBOOK ENRICHMENT
TEACHER:**

Kaela Rheume, Middle School

**FALL COACHING
APPOINTMENT:**

Tim Lamay, Sr., Boys' Modified Soccer, Volunteer

TENURE APPOINTMENTS:

Melissa Smith, Teaching Assistant, effective October 29, 2017
Pamela Oakes, Teaching Assistant, effective September 2, 2017
Kelly Dibble, Teaching Assistant, effective September 2, 2017

**ADDITIONAL SUBSTITUTE
TEACHERS/TEACHING
ASSISTANTS:**

Lynn Rockhill (Clerical), Lindsay LaPage (Nurse), Melissa Dame (Teaching Assistant/Aide), Caitlyn LaPage (Teacher/Teaching Assistant/Aide), Breanna Jock (Teacher/Teaching Assistant/Aide), Alicia Tucker (Teacher/Aide), Taylor Shanty (Teacher/Teaching Assistant/Aide), Benjamin Walley (Teacher, Teaching Assistant/Aide/Home Tutor), Angela McKee (Teacher, Teaching Assistant/Aide/Home Tutor), Brett Davis (Teaching

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ADDITIONAL SUBSTITUTE TEACHERS/TEACHING ASSISTANTS: Assistant/Aide), Kia Lamica (Teacher/Teaching Assistant/Aide/Home Tutor), Tyler Montroy (Teacher/Teaching Assistant/Aide/Home Tutor), Nicole Gokey (Teacher/Teaching Assistant/Aide), Kylee Decillis (Teacher/Teaching Assistant/Aide), Paul Walbridge (Teacher/Teaching Assistant/Aide)

SUBSTITUTES: Bus Drivers: Jason Martin, Robert Oliver, Jeffery Lord, Robert Rundall, Dale Dufrane, Bryan McGibbon
Custodian/Cleaner: Alice LaPlant
Cleaners” Daniel Bombard, Emily Sansone, Ann-Marie LaPree, Dylon LaClair, Cynthia Adams

ADJUSTMENTS: Bus Drivers: Stacey Otis, Daniel LaRock
Bus Monitor: Susan Rogers

PERMANENT APPOINTMENTS: Kevin McManus, Bus Driver, effective 10/2/17
Della Coombe, Attendance Assistant, effective 9/27/17
Brianna Metzler, Teacher Aide, effective 9/27/17
Richard Reilly, Teacher Aide, effective 9/27/17

PROBATIONARY APPOINTMENTS: Marie Pearson, Teaching Assistant, Flanders Elementary, effective 9/27/17-9/26/21

RESIGNATIONS: Lisa Bailey, Teacher Aide, Davis Elementary, effective 8/31/17
Christopher Gagne, Teaching Assistant, Flanders Elementary, effective 8/29/17
Della Coombe, Teaching Assistant, Middle School
Chelsi Rondo, Home School Coordinator, Flanders/St. Joseph’s, effective 10/20/17

CSE/CPSE RECOMMENDATIONS: The CSE/CPSE recommendations were approved as presented. (See supplemental file).

STUDENT RELEASE: Evan White, Salmon River Central School District

AYES: 8 NAYES: 0, motion carried

ADJOURNMENT: Upon motion by Philip Hans, seconded by Christine Crossman-Dumas; the meeting adjourned at 9:22 p.m.

AYES: 8 NAYES: 0, motion carried

BMF:

Clerk Pro-Tem for
Executive Session

Bryn M. Fefee
District Clerk
Board of Education