

MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES

DATE: June 27, 2017

KIND OF MEETING: Regular Meeting

LOCATION: Transportation Facility, Huskie Lane, Malone

MEMBERS PRESENT: Wayne Rogers, Arlie Collins, Philip Hans, Stephen J. Dupree, Penny Gardner, Edward Lockwood, Wayne Walbridge, Donna Kissane, Christine Crossman-Dumas

MEMBERS ABSENT: None

MEMBERS TARDY: None

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Bryn Fefee, District Clerk, Brandon Pelkey, Shelley Mulverhill (MFT), Melissa Brown (MFT), Joshua Davis (Media).

CALL TO ORDER: President Rogers called the meeting to order at 7:00 p.m.

PLEDGE TO FLAG: The Pledge of Allegiance was led by President Rogers.

APPT. OF CLERK PRO-TEM: President Rogers appointed Jerry Griffin as Clerk Pro-Tem for the duration of Executive Session.

EXECUTIVE SESSION: Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the Board entered Executive Session at 7:00 p.m. for the purpose of:

1) discussing personnel matters as they relate to specific individuals and contract matters, etc. (see Open Meetings Law brochure)

AYES: 9 NAYES: 0, motion carried

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RETURN TO REGULAR SESSION:

Upon motion by Arlie Collins, seconded by Edward Lockwood; the Board returned to regular session at 7:26 p.m.

AYES: 9 NAYES: 0, motion carried

ADOPTION OF AGENDA:

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the June 27, 2017 agenda was adopted.

AYES: 9 NAYES: 0, motion carried

APPROVAL OF REGULAR MEETING MINUTES HELD June 13, 2017:

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the minutes of the Regular Meeting held June 13, 2017 were approved. (See supplemental file for copy).

AYES: 9 NAYES: 0, motion carried

ACCEPTANCE OF TREASURER'S REPORT ENDING MAY 31, 2017:

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the treasurer's report for the period ending May 31, 2017 was accepted as presented. (See supplemental file for copy).

AYES: 9 NAYES: 0, motion carried

ACCEPTANCE OF FINANCIAL REPORTS ENDING MAY 31, 2017:

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the financial reports for the period ending May 31, 2017 was accepted as presented. (See supplemental file for copy).

AYES: 9 NAYES: 0, motion carried

APPROVAL OF SUPERINTENDENT CONTRACT EXTENSION:

Upon motion by seconded by Arlie Collins; seconded by Christine Crossman-Dumas; the Board approved the extension of Superintendent's (Jerry Griffin) employment agreement (2020-2022).

AYES: 9 NAYES: 0, motion carried

APPROVAL OF MCSD 2017-2018 SAFETY PLAN:

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the Board approved the MCSD 2017-2018 Safety Plan as presented. (See supplemental file for copy).

AYES: 9 NAYES: 0, motion carried

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APPROVAL OF CONTRACT OF VISION SERVICES FOR 2017-2018:

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the Board approved a contract with David Conaway to provide Vision Services for the period of July 1, 2017 through June 30, 2018 at \$35 per hour. (See supplemental file for copy).

AYES: 9 NAYES: 0, motion carried

APPROVAL OF CONTRACT FOR ORIENTATION & MOBILITY SPECIALIST 2017-2018:

Upon motion by Donna Kissane, seconded by Arlie Collins; the Board approved a contract with Kelly Henderson (Freedom Travel) to provide Orientation & Mobility Services for the period of July 1, 2017 through June 30, 2018 at \$140 per hour. (See supplemental file for copy).

AYES: 9 NAYES: 0, motion carried

APPROVAL OF CONTRACT FOR TRANSPORTATION SERVICES WITH FRANKLIN COUNTY (JULY 1, 2017-AUGUST 31, 2017):

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the Board approved a contract for transportation with Franklin County to provide the bussing of students to Malone Children's Corner from July 1, 2017-August 31, 2017 at a contract cost of \$13,124.38.

AYES: 8 ABSTAIN: 1, Donna Kissane
NAYES: 0, motion carried

APPROVAL OF INTERMUNICIPAL AGREEMENT WITH FRANKLIN COUNTY FOR USE OF MCSD LIFT (MARCH 1, 2017-JUNE 30, 2017):

Upon motion by Wayne Walbridge, seconded by Arlie Collins; the Board approved the Intermunicipal Agreement with Franklin County to use Malone Central's bus lift for vehicle inspections at a rate of \$75.00 per inspection per vehicle. (See supplemental file for copy).

AYES: 8 ABSTAIN: 1, Donna Kissane
NAYES: 0, motion carried

APPROVAL OF INTERMUNICIPAL AGREEMENT WITH FRANKLIN COUNTY FOR USE OF MCSD LIFT (JULY 1, 2017-JUNE 30, 2018):

Upon motion by Arlie Collins, seconded by Philip Hans; the Board approved the Intermunicipal Agreement with Franklin County to use Malone Central's bus lift for vehicle inspections at a rate of \$75.00 per inspection per vehicle. (See supplemental file for copy).

AYES: 8 ABSTAIN: 1, Donna Kissane
NAYES: 0, motion carried

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**ACCEPTANCE OF
INTERNAL AUDIT:**

Upon motion by Arlie Collins, seconded by Donna Kissane; the Board approved the Internal Audit report generated by Carol Hunter. (See supplemental file for copy).

AYES: 9 NAYES: 0, motion carried

*Ms. Hunter was praised by the Board for the excellent job she did in completing the audit.

**ALLOWANCE
DISBURSEMENTS/CHANGE
ORDERS-CAPITAL
PROJECT:**

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas, the Board approved the Allowance Disbursements/Change Orders numbers AD 02-014, AD 02-015, CO 02-022 and CO 03-002.

AYES: 9 NAYES: 0, motion carried

*Work to be completed in the change orders included: steel supports to hold artifacts at memorial site, additional timbers, and skylights in the mechanical room at the Transportation Facility.

BOARD REPORTS:

Mr. Collins thanked the Malone Central School District for helping his four daughters (all of which have now graduated) to succeed in the next chapter of their lives.

Mr. Dupree praised Chad Lawrence and his staff for the outstanding graduation setup (which was held outside).

Mr. Rogers reminded the Board of the Area 6 dinner which will be held on July 19.

Mr. Rogers addressed the Board about not seeking re-election of Board President for the upcoming year. Mr. Rogers has served as President for past 14 years. Mr. Collins thanked him for being an ambassador for the Board. The Board thanked him for his service.

Mr. Griffin noted that the Wead Library was added to the list of sites for the summer meal program. Free meals are available at numerous sites in Malone and the community throughout the summer for children and teens 18 and younger.

Ms. Kissane thanked Mr. Griffin and Mr. Lawrence for attending a recent shared services planning meeting.

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**CONSENT AGENDA-
(PERSONNEL):**

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the Board approved the 'Consent Agenda' PERSONNEL items as follows:

- A) Resignations
- B) Coaching Appointments
- C) Extracurricular and Co-Curricular Appointments
- D) Support Staff Changes
- E) CSE/CPSE Recommendations
- F) Student Releases

RESIGNATIONS:

Gregory Fisher, 5th Grade Teacher at Davis Elementary, effective 8/31/17
Dustin Relation, 7th grade Social Studies Teacher & 6-8 Social Studies Coordinator at Middle School, effective 7/31/17
Shawn Turner, Epsilon Society Co-Advisor & Class of 2018 Co-Advisor, effective 6/30/17

**FALL COACHING
APPOINTMENTS:**

John Hughes, Modified Football Head Coach, Step III
Brad Garrow, Modified Football Assistant Coach, Step I (2)
Chad Lawrence, Varsity Girls' Cross Country, Step I (3)
Karen Johnson, Varsity Fall Cheerleading, Step III
Tim Lamay, Jr., Modified Boys' Soccer, Step I (3)
Craig St. Hilaire, JV Football Assistant, Step III (6)
Kevin St. Hilaire, JV Football Assistant, Step III

**EXTRACURRICULAR AND
CO-CURRICULAR
APPOINTMENTS:**

were made to: Trina Lewis (Freshman Class Advisor), Heidi Miletich & Denise Rogers (Sophomore Class Advisors), Darby Dupree & Lisa Scharf (Junior Class Advisors), Diane Crawford (Senior Class Advisor), Maureen Perry, Cecilia Benware, Lori Finnegan (Bus Duty Supervisors-Davis), Darcy LaClair & Pam Collins (Bus Duty Supervisors-Flanders), Tina Decosse & Jared Myatt (Bus Duty Supervisors-St. Joseph's), Danielle Tusa, Melissa Brown, Daniel Tusa & Charlene Delarm (Bus Duty Supervisors-Middle School), Donna Vanier & Peter Guerin (Bus Duty Supervisors-Franklin Academy), Steven Gordon & Angela Spahr (Dram Advisors), Jeffrey Soper (Jazz Ensemble), George Scoville-Upham (Swinging Sounds), Mark Dalton, Jillian Senter & Nathaniel Hathaway (Model UN), Stephanie Marsh (Driver Ed-during school hours & summer), Alicia Perrigo & Jillian Senter (Student Council-FA), Amy LaVine (Student Council-MS), Darby Dupree (Epsilon), Stephanie Marsh & George Scoville-Upham (National Honor Society), Brett Buschbascher & James Heden (Yearbook Advisor), Katelynd Clark (Yearbook-Davis), Shelley Mulverhill

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**EXTRACURRICULAR AND
CO-CURRICULAR
APPOINTMENTS:**

(Yearbook-St. Joseph's), Alicia Perrigo & Michele Thomas (Detention Supervisor-FA), Mary Haas (Detention Supervisor-MS)

**PERMANENT
APPOINTMENT:**

Vicki Jeffers (Cleaner-Middle School), effective 7/5/17.

**TEMPORARY
APPOINTMENTS:**

Stephanie Smythe (Teaching Assistant) 50 days from 6/26/17-8/31/17
Donald Williams (Monitor) from 7/10/17-8/18/17
Kevin McManus (Bus Driver) from 7/10/17-8/18/17
Cathy Harte (Monitor) from 7/10/17-8/18/17
Melanie Clookey (Bus Driver/Cleaner) from 7/10/17-8/18/17
Laurie Coryea (Bus Driver) from 7/10/17-8/18/17
Karla Dailey (Bus Driver) from 7/10/17-8/18/17
Jackie Collins (Monitor) from 7/10/17-8/18/17

**TEMPORARY
APPOINTMENTS:**

Susan Rogers (Monitor) from 7/10/17-8/18/17
Amanda Taylor-Runyon (Monitor) from 7/10/17-8/18/17

SUBSTITUTES:

Sarah Langley (Cleaner) effective 6/28/17
Robert Bashaw (Cleaner) effective 6/28/17

RESIGNATION:

Frank Stepnoski, Jr., (Bus Driver) effective 6/16/17

**CSE/CPSE
RECOMMENDATIONS:**

The CSE/CPSE recommendations were approved as presented. (See supplemental file).

STUDENT RELEASES:

The Board approved the following 2017-2018 student releases: Sophia Heredia, Taylor Staples, Lillian Vanier-White (Chateaugay Central School District), Natalie & Emily St. Mary (Brushton-Moira Central School District).

AYES: 9 NAYES: 0, motion carried

ADJOURNMENT:

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the meeting adjourned at 7:56 p.m.

AYES: 9 NAYES: 0, motion carried

BMF:

Clerk Pro-Tem for
Executive Session

Bryn M. Fefee
District Clerk
Board of Education