

MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES

DATE: March 22, 2017

KIND OF MEETING: Regular Meeting

LOCATION: Transportation Facility, Huskie Lane, Malone

MEMBERS PRESENT: Arlie Collins, Stephen J. Dupree, Christine Crossman-Dumas, Wayne Walbridge, Donna Kissane, Penny Gardner

MEMBERS ABSENT: Wayne Rogers, Philip Hans, Edward Lockwood

MEMBERS TARDY: None

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Timothy P. Whipple, Business Administrator, Bryn Fefee, District Clerk, Brandon Pelkey, Brianne Iby (MFT), Shelley Mulverhill (MFT), Chad Lawrence, EJ Conzola (Media) and government students.

CALL TO ORDER: Vice President Collins called the meeting to order at 7:00 p.m.

PLEDGE TO FLAG: The Pledge of Allegiance was led by Vice President Collins.

APPT. OF CLERK PRO-TEM: Vice President Collins appointed Timothy P. Whipple as Clerk Pro-Tem for the duration of Executive Session.

EXECUTIVE SESSION: Upon motion by Christine Crossman-Dumas, seconded by Donna Kissane; the Board entered Executive Session at 7:01 p.m. for the purpose of:

1) discussing personnel matters as they relate to specific individuals and contract matters, etc. (see Open Meetings Law brochure)

AYES: 6 NAYES: 0, motion carried

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RETURN TO REGULAR SESSION:

Upon motion by Wayne Walbridge, seconded by Christine Crossman-Dumas; the Board returned to regular session at 7:55 p.m.

AYES: 6 NAYES: 0, motion carried

ADOPTION OF AGENDA:

Upon motion by Wayne Walbridge, seconded by Donna Kissane; the March 22, 2017 agenda was adopted with an amendment.

AYES: 6 NAYES: 0, motion carried

APPROVAL OF REGULAR MEETING MINUTES:

Upon motion by Donna Kissane, seconded by Christine Crossman-Dumas; the minutes of the Regular Meeting held February 28, 2017 were approved. (See supplemental file for copy).

AYES: 6 NAYES: 0, motion carried

ADOPTION OF THE 2017-2018 SCHOOL CALENDAR:

Upon motion by Christine Crossman-Dumas, seconded by Wayne Walbridge; the Board approved the 2017-2018 school calendar.

AYES: 6 NAYES: 0, motion carried

ALLOWANCE DISBURSEMENTS/CHANGE ORDER-CAPITAL PROJECT:

Upon motion by Donna Kissane, seconded by Christine Crossman-Dumas; the Board approved the Allowance Disbursements/Change Orders-Capital Project AD #02-011, 02-012 & 02-013/CO and 02-021 Northland Associates, Inc.

AYES: 6 NAYES: 0, motion carried

LEGAL NOTICE FOR BUDGET HEARING 5/9/17 & ANNUAL MEETING 5/16/17:

BE IT RESOLVED, by the Board of Education of the Malone Central School District, Franklin County, New York As Follows:

Section 1. The public hearing of the qualified voters of the Malone Central School District, Franklin County, Malone, New York, will be held at the Transportation Facility, 22 Bus Garage Lane, Malone, NY, in said School District on Tuesday, **May 9, 2017** at 7:00 p.m. prevailing time, for the presentation of the budget. The budget will be available for review on **May 2, 2017** in the Office of the School Business Administrator at Franklin Academy High School.

Section 2. The annual meeting of the qualified voters of the Malone Central School District of the town of Malone, Franklin County, New York, will be held in the gym lobby at Franklin Academy High School, 42 Huskie Lane, Malone, NY, in said District

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on Tuesday, **May 16, 2017**, between the hours of 12:00 noon and 8:00 p.m., prevailing time, at which time the polls will be opened to vote by voting by ballot or machine for the purpose of the annual election of such candidate(s) as are nominated to fill the vacancies on the Board of Education, the voting upon the appropriation of the necessary funds to meet the estimated expenses of the Malone Central School District, and the voting upon such propositions as set forth in the Notice of Annual Meeting, Budget Vote and Election.

Section 3. The School District Clerk is hereby authorized and directed to cause Notice of said Annual Meeting in substantially the form hereby annexed, to be published in the matter presented by the Education Law.

Section 4. Bryn M. Fefee, District Clerk, and a qualified voter of said School District, is hereby appointed to serve as the permanent chairperson of said Annual Meeting.

Section 5. The following named qualified voters of said School District are hereby appointed to act as inspectors of election at said Annual Meeting, so that there shall be at least two inspectors at each voting machine (one of which must be certified by the County) to be used thereat:

Betty Fassett, Joanne Fitzpatrick, Shirley Boyea and Dawn Gokey

Section 6. Wendy Cappiello is hereby designated as chief election inspector.

Section 7. The rate of compensation of the inspectors shall be at \$100.00 per day and \$125.00 per day for the chief election inspector.

Section 8. The School District Clerk is hereby authorized to give written notice of appointment to each of the persons hereinabove appointed and to notify the Board of Education if any such persons refuse to accept such appointment or fail to serve. If the Board of Education is unable to hold a meeting to appoint a qualified voter of the School District to fill the vacancy caused by the refusal of any of the persons hereinabove appointed to accept her appointment, or by failure of any such persons to serve, the School District Clerk is hereby authorized to appoint a qualified voter of the School District to fill the vacancy.

Section 9. This resolution shall take effect immediately.

The foregoing resolution was duly put to vote on roll-call which resulted as follows:

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Collins – voting - AYE
Crossman-Dumas – voting - AYE
Dupree – voting - AYE
Gardner – voting - AYE
Kissane – voting - AYE
Walbridge – voting - AYE

The resolution was thereupon declared duly adopted.

**APPROVAL OF
ARCHITECTURAL
SERVICES FOR SMART
SCHOOLS PRE-K
PROJECT:**

Upon motion by Christine Crossman-Dumas, seconded by Wayne Walbridge; the Board approved the Architectural Services for Smart Schools Pre-K Project (Davis Elementary).

AYES: 5 NAYES: 1 (Donna Kissane)
motion carried

DONATION:

Upon motion by Christine Crossman-Dumas, seconded by Donna Kissane; the following donation was accepted “with thanks and gratitude”.

1. Kaela Rheaume, French Teacher at Franklin Academy and Middle School applied for a grant through the Adirondack Foundation for Digital Language Lab for use in the foreign language program. Her application was successful and Malone Central was awarded \$2,500.

AYES: 6 NAYES: 0, motion carried

**APPROVAL OF INTERNAL
AUDIT SERVICES
AGREEMENT:**

Upon motion by Donna Kissane, seconded by Penny Gardner; the Internal Audit Services agreement was approved as presented.

AYES: 6 NAYES: 0, motion carried

**DISCUSSION OF
MARCH 28, 2017 BOARD
MEETING:**

Upon motion by Wayne Walbridge, seconded by Christine Crossman-Dumas; the March 28, 2017 Board Meeting is cancelled.

AYES: 6 NAYES: 0, motion carried

BOARD REPORTS:

Superintendent Griffin spoke about Davis Elementary and Middle School being a part of the Focus review for the past 3 weeks. Focus schools will undergo a school improvement process to help address the reasons why some students in the school are not succeeding. A Focus review includes but is not limited to observations and interviews with parents and students.

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Mr. Griffin noted that the Focus review process is difficult and that he is very proud of Davis and Middle School for their openness to the process.

Beverly Ouderkirk (Board of Regents) visited Davis and Middle School on March 22, 2017 and was very complimentary of both buildings. She was surprised by the Focus process and receptive to the conversations she had with Malone Central. Ms. Ouderkirk will be writing a letter to be shared with staff regarding her visit. Mr. Griffin is proud of the Board and staff for the many good things happening in the district.

Mr. Griffin discussed the shortage of teachers across the state. Years ago, there were 87 applicants for 1 elementary teacher position and now there are 17 applicants. Mr. Griffin is encouraging current high school students to look into teaching. Mr. Collins noted there is a statewide shortage and applauds those looking into teaching. Mr. Walbridge noted that there used to be a Future Teacher's Club at Franklin Academy.

Mr. Dupree reported from the Facilities Committee. The capital project is in the final completion stages and the district is under budget in excess of \$200,000. Some suggested items for the use of funds are: Harison gym and Transportation Facility security cameras, additional fencing around softball field, additional section of fence behind State Street, repaving the end of Huskie Lane, running a water line to the football field (water is currently carried down the field), sturdy garbage cans around fields, gutters on Harison gym, a field groomer attachment and additional paving of the parking lot on College Avenue.

BUDGET DISCUSSION:

Mr. Whipple reported that the Facilities Committee was supportive of using the districts \$100,000 capital outlay project for the Flanders office relocation project. The committee also recommended that additional monies of about \$200,000 be transferred to the capital fund through the 2017-2018 budget to address the Middle School and Flanders masonry repairs. Approximately, \$300,000 will be transferred to capital for the overall updates.

Mr. Whipple spoke about various budget items. The state budget will be available on April 1. Foundation aid right now is as follows:

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Governor's proposal - \$428 billion (Malone Central's aid would increase by \$383,000)

Senate's proposal - \$1.2 billion (Malone Central's aid would increase by approximately \$800,000)

Assembly's proposal- \$1.4 billion (Malone Central's aid would increase close to \$1 million)

Mr. Whipple also discussed a few changes to the proposed expenditures and revenues. BOCES costs were received from FEH BOCES and costs were at a higher percentage than expected due to special education programs. The current tax levy increase is \$345,595 or 2.614% (\$52,245 over the cap). Mr. Whipple noted based on the budget discussions at the state level it shouldn't be an issue to say beneath the cap of 2.219%.

Ms. Kissane questioned where the district would come up with \$52,000 to meet the tax cap. Mr. Whipple stated there is flexibility in the budget line items such as fuel and special education services. Mr. Griffin noted additional fund balances could be used as well.

**CONSENT AGENDA-
(PERSONNEL):**

Upon motion by Christine Crossman-Dumas, seconded by Donna Kissane; the Board approved the 'Consent Agenda' PERSONNEL items as follows:

- A) Resignation for the Purpose of Retirement
- B) Retirement Date Revision
- C) AIS Appointment
- D) Spring Coaching Appointments
- E) Additional Substitute Teacher/Teaching Assistant
- F) Support Staff Changes
- G) CSE/CPSE Recommendations

**RESIGNATION FOR THE
PURPOSE OF
RETIREMENT:**

was accepted from Jane Dievendorf, School Counselor at Franklin Academy, effective 10/12/17.

**RETIREMENT DATE
REVISION:**

was accepted from Pauline McGovern, 2nd grade Teacher, effective 8/02/17.

AIS APPOINTMENT:

Antonia Blair was approved for AIS Global Studies at a rate of \$35/session for 2 days/week. The appointment is effective March 23, 2017 through June 25, 2017.

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SPRING COACHING APPOINTMENTS:

Jason LaFlesh (JV Baseball-Step III), John Miletich (Modified Baseball-Step I(2), *Brad Garrow (Boys' Modified Track-Step I (1), *Kendall Marshall (Boys Modified Track-Step 1 (1), Austin Lamay (Baseball-Volunteer), William Trombley (Track-Volunteer), Amanda Gadway (Track-Volunteer).

*Brad Garrow and Kendall Marshall will co-coach the Boys' Modified Track Team. They would each be paid 50% of the contractual salary.

ADDITIONAL SUBSTITUTE TEACHER/TEACHER ASSISTANT:

Wallace Poupore (Teacher, Teacher Assistant, Teacher Aide)

SUPPORT STAFF SUBSTITUTES:

Steven Martin (Bus Driver), Curtis Perry (Bus Driver), effective 3/23/17.

TEMPORARY APPOINTMENTS:

Ryan Bombard (Lifeguard), John Moore (Lifeguard), effective 3/23/17.

PROVISIONAL APPOINTMENT:

Jennifer Kemp (Senior Clerk), effective 4/3/17.
Lindsie Sloat (Attendance Assistant), effective 4/3/17.

RESIGNATION:

Tami LaRocque (Typist), effective 3/22/16.

RESIGNATION FOR THE PURPOSE OF RETIREMENT:

Madeline Perry, (Cleaner), effective 3/31/17.

CSE/CPSE: RECOMMENDATIONS:

The CSE/CPSE recommendations were approved as presented. (See supplemental file).

Vice President Collins acknowledged Mrs. Dievendorf and Ms. Perry on their retirements. Mrs. Dievendorf has given 29 years of service and Ms. Perry has given 15 years of service to the Malone Central School District and on behalf of the Board, Mr. Collins wished them all the best in retirement.

AYES: 6 NAYES: 0, motion carried

PROVISIONAL APPOINTMENT (AMENDED)

Upon motion by Wayne Walbridge, seconded by Christine Crossman-Dumas; Tami LaRocque was approved as an Administrative Aide in the Pupil Personnel Office effective 3/23/17.

AYES: 6 NAYES: 1 (Penny Gardner)
motion carried

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ADJOURNMENT:

Upon motion by Donna Kissane, seconded by Christine Crossman-Dumas; the meeting adjourned at 8:29 p.m.

AYES: 6 NAYES: 0, motion carried

Bryn M. Fefee
District Clerk
Board of Education

BMF:

Clerk Pro-Tem for
Executive Session