

MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES

DATE: December 13, 2016

KIND OF MEETING: Regular Meeting

LOCATION: Franklin Academy High School, Huskie Lane, Malone

MEMBERS PRESENT: Wayne Rogers, Arlie Collins, Edward Lockwood, Donna Kissane, Penny Gardner, Stephen J. Dupree, Christine Crossman-Dumas, Wayne Walbridge

MEMBERS ABSENT: Philip Hans

MEMBERS TARDY: None

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Timothy P. Whipple, Business Administrator, Bryn Fefee, District Clerk, Melissa Brown (MFT), Chad Lawrence, Brandon Pelkey, Eileen Kilcullen, Mary Jane Latreille, Darcy Rabideau, Darby Dupree, Kathleen Gravel, Scott Wolfe, Jim Willis and government students.

CALL TO ORDER: President Rogers called the meeting to order at 7:00 p.m.

PLEDGE TO FLAG: The Pledge of Allegiance was led by President Rogers.

APPT. OF CLERK PRO-TEM: President Rogers appointed Timothy P. Whipple as Clerk Pro-Tem for the duration of Executive Session.

EXECUTIVE SESSION: Upon motion by Arlie Collins, seconded by Edward Lockwood; the Board entered Executive Session at 7:01 p.m. for the purpose of:

1) discussing personnel matters as they relate to specific individuals and contract matters, etc. (see Open Meetings Law brochure)

AYES: 8 NAYES: 0, motion carried

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RETURN TO REGULAR SESSION:

Upon motion by Arlie Collins, seconded by Edward Lockwood; the Board returned to regular session at 7:17 p.m.

AYES: 8 NAYES: 0, motion carried

ADOPTION OF AGENDA:

Upon motion by Arlie Collins, seconded by Edward Lockwood; the December 13, 2016 agenda was adopted as presented.

AYES: 8 NAYES: 0, motion carried

APPROVAL OF REGULAR MEETING MINUTES:

Upon motion by Arlie Collins, seconded by Christine Crossman-Dumas; the minutes of the Regular Meeting held November 15, 2016 were approved. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

FINANCIAL REPORTS ENDING 11/30/16:

Upon motion by Arlie Collins, seconded by Donna Kissane, financial reports for the period ending November 30, 2016 were accepted as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

TREASURER'S REPORTS ENDING 11/30/16:

Upon motion by Arlie Collins, seconded by Donna Kissane; treasurer's reports for the period ending November 30, 2016 were accepted as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

AMENDMENT TO FINANCIAL ADVISORY SERVICES AGREEMENT:

Upon motion by Arlie Collins, seconded by Donna Kissane; the Board accepted the Amendment to Financial Advisory Services Agreement. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

CAREER DEVELOPMENT AND OCCUPATIONAL STUDIES CLUB:

Upon motion by Arlie Collins, seconded by Donna Kissane; the Board approved the Career Development and Occupational Studies (CDOS) Club. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

DONATION:

Upon motion by Arlie Collins, seconded by Donna Kissane; the following donation was accepted "with thanks".

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1. \$150.00 from an anonymous donor to support the Rachel's Challenge/Karen's Hope Scholarship Fund.

AYES: 8 NAYES: 0, motion carried

CHANGE ORDERS:

Upon motion by Arlie Collins, seconded by Edward Lockwood; the Board approved the Change Order numbers CO-02-020 (Northland Associates, Inc., CO 04-022 (Dow Electric, Inc.), CO 05-006/CO05-007/CO 05-008, CO 05-009 (Norwood Plumbing, Inc.), AD 01-003/AD 01-04/AD 01-005/AD 01-006/AD 01-008/AD 01-009/AD 01-010/AD 01-011(TJ Fiacco Construction, LLC, AD 02-009 (Northland Associates, Inc., AD 05-004 (Norwood Plumbing, Inc.)

Change orders included:

Roto Rooter cleaned main line at Harison gym

Heat trace installation at Harison gym

Bus wash plumbing

Eye wash piping at Harison gym

Removal of fuel pad and foundation at water storage tank excavation site

Removal of foundation at Bus Garage demolition

Removal of steam tunnel to Harison gym

Removal of silo and foundations discovered during excavations for softball field

Provide stone in lieu of top soil and restoration, for incidental parking adjacent to the fuel tank at Transportation Center

Furnish and install 3 frames and grates on existing storm-water drainage structures

Provide tack coat due to re-sequenced installation of asphalt paving wear course

Remove discovered contaminated fluids from existing underground oil/water separator structure

Provide one additional SOG north of bus wash entrance

Materials and labor for plumbing

AYES: 8 NAYES: 0, motion carried

**CAPITAL PROJECT
UPDATE – CS ARCH:**

Scott Wolfe, Construction Manager and Jim Willis from CS Arch stated the Transportation Center/Harison gym project is almost complete. They gave a brief overview with pictures of the project. The memorial building is under construction and there will be an unveiling when complete. The bus wash construction will begin in the spring.

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CSE ANNUAL REPORT: Mary Jane Latreille, Director of Pupil Personnel Services and Darcy Rabideau, Assistant Director of Pupil Personnel Services were on hand to answer questions from Board members about the annual Special Education report. Mrs. Latreille reviewed the current special education programs in place throughout the schools. She stated that the overall classification of students has decreased. (See supplemental file for report).

BOARD REPORTS: President Rogers said the Middle School concert was outstanding and very well attended. He also stated Franklin Academy's concert is Thursday evening. Superintendent Griffin also mentioned Flanders winter concert and St. Joseph's upcoming winter concert. Mr. Rogers handed out a Legislative Priorities pamphlet from NYSSBA. He said there will be a Legislative breakfast in January in Lake Placid and encouraged the Board to attend. Board Member Collins said he had been contacted by a concerned citizen regarding the traffic and student safety as 90 Elm Street becomes a treatment facility. Board Member Kissane stated there have been 3 informational sessions regarding the facility. She believes the facility will be monitored 24 hours a day. Mr. Griffin said he was just contacted about concerns within the last 24 hours. Mr. Griffin asked the Board to consider relocating the meetings to the new Transportation Facility. The Board agreed and future meetings will be held at the new facility starting January 10, 2017 on a trial basis. Board Member Walbridge also commended student athletes, Eileen Kilcullen, and parents on their recent successes.

CONSENT AGENDA-(PERSONNEL): Upon motion by Donna Kissane, seconded by Penny Gardner; the Board approved the 'Consent Agenda' PERSONNEL items as follows:

- A) Resignation
- B) Coaching Appointment
- C) Tenure Appointment
- D) MFT Sick Pool Recommendation
- E) Additional Substitute Teachers/Teaching Assistants
- F) Support Staff Changes
- G) CSE/CPSE Recommendations
- H) Student Releases

RESIGNATION: was accepted from Corey Goodrow (Girls' Modified Basketball Head Coach) effective December 5, 2016.

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WINTER COACHING APPOINTMENT: was made to Rosalyn Poirier (Girls' Modified Basketball Head Coach) – Step 1 (3)

TENURE APPOINTMENT: was made to Mary Jane Latreille, Director of Pupil Personnel Services, effective January 1, 2017.

MFT SICK POOL RECOMMENDATION: **24 days** were granted to **Tara West**

ADDITIONAL SUBSTITUTE TEACHERS/TEACHING ASSISTANTS: Jenna Broeker (Teacher/Teaching Assistant), Lindsie Chambers Sloat (Teacher/Teaching Assistant), Jeffrey Cole Barnes (Teacher/Teaching Assistant), Abigail Collins (Teacher/Teaching Assistant), Brianna Collins (Teacher/Teaching Assistant), Gabrielle Collins (Teacher/Teaching Assistant), Katie Dupree (Teacher/Teaching Assistant), John Jadlos (Teacher/Tutor), Felicia Marlow (Teacher/Teaching Assistant), Zachery Ray (Teacher/Teaching Assistant), Corinne Williams (Teacher/Teaching Assistant), Dana Woodward (Teacher/Teaching Assistant)

PERMANENT APPOINTMENTS: Tammy Freebern (Bus Driver), Timothy Griffith (Bus Driver), David Hamelin (Bus Driver), David Yandoh (Bus Driver), Jerrid Parmeter (Bus Driver) Randy Patnode (Bus Driver) effective 12/14/16.

Michelle Lamica (Teacher Aide), Nicholas Poupore (Teacher Aide), Marla Schanck (Teacher Aide) and Mary Dixon (Administrative Aide) effective 1/3/17.

TEMPORARY APPOINTMENTS: Susan Rogers (Bus Monitor), Daniel LaRock (Bus Driver), Jeremy Collins (Bus Driver), Laurie Coryea (Bus Driver), Melanie Clookey (Bus Driver) effective 12/14/16-6/23/17.

RESIGNATIONS: were accepted from Harold Poirier (Bus Driver) effective 11/25/16, Kristen McCaffrey (Teacher Aide) effective 12/2/16, Courtney Sychtysz (Teacher Aide) effective 12/13/16 and Samantha Ghostlaw (Teacher Aide) effective 12/30/16.

CSE/CPSE: RECOMMENDATIONS: The CSE/CPSE recommendations were approved as presented. (See supplemental file).

STUDENT RELEASES: Gianna and Madelyn DePaul were approved for the 2016-2017 school year to attend Brushton-Moira Central School District.

AYES: 7 ABSTAIN: 1 (Arlie Collins)
NAYES: 0, motion carried

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ADJOURNMENT:

Upon motion by Arlie Collins, seconded by Donna Kissane; the meeting adjourned at 7:55 p.m.

AYES: 8 NAYES: 0, motion carried

Bryn M. Fefee
District Clerk
Board of Education

BMF