

MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES

DATE: April 17, 2018

KIND OF MEETING: Regular Meeting

LOCATION: Transportation Facility, Huskie Lane, Malone

MEMBERS PRESENT: Arlie Collins, Christine Crossman-Dumas, Stephen Dupree, Philip Hans, Donna Kissane, Edward Lockwood, Wayne Rogers

MEMBERS ABSENT: Penny Gardner, Wayne Walbridge

MEMBERS TARDY: None

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Bryn Fefee, District Clerk, Cynthia Reyome, Business Manager, Chad Lawrence, Shelley Mulverhill (MFT), Brandon Pelkey, and government students.

CALL TO ORDER: President Collins called the meeting to order at 7:00 p.m.

PLEDGE TO FLAG: The Pledge of Allegiance was led by President Collins.

EXECUTIVE SESSION: Upon motion by Philip Hans, seconded by Edward Lockwood; the Board entered Executive Session at 7:00 p.m. for the purpose of:

1) discussing personnel matters as they relate to specific individuals and contract matters, etc. (see Open Meetings Law brochure)

AYES: 7 NAYES: 0, motion carried

RETURN TO REGULAR SESSION: Upon motion by Philip Hans, seconded by Edward Lockwood; the Board returned to regular session at 7:38 p.m.

AYES: 7 NAYES: 0, motion carried

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ADOPTION OF AGENDA:

Upon motion by Philip Hans, seconded by Edward Lockwood; the April 17, 2018 agenda was adopted with an additional item added to the Consent Agenda.

AYES: 7 NAYES: 0, motion carried

APPROVAL OF REGULAR MEETING MINUTES HELD APRIL 3, 2018:

Upon motion by Christine Crossman-Dumas, seconded by Stephen Dupree, the minutes of the Regular Meeting held April 3, 2018 were approved with amendments which will be noted in the current (April 17, 2018) meeting minutes. (See supplemental file for copy).

AYES: 6 ABSTAIN: 1, Wayne Rogers
NAYES: 0, motion carried

*Please note the following correction from the April 3, 2018 meeting. Mr. Hans stated he would be in favor of a budget with a 2% tax levy increase, only if we can cut expenses by the same dollar amount of that 2% increase and use no more than \$1.5 million from fund balance. He stated he thinks it's important to show the taxpayers that we're doing our due diligence on reducing expenses if we ask for an increase in tax levy.

ACCEPTANCE OF FINANCIAL REPORTS FOR THE PERIOD ENDING MARCH 31, 2018:

Upon motion by Stephen Dupree, seconded by Wayne Rogers; the financial reports for the period ending March 31, 2018 were accepted as presented. (See supplemental file for copy).

AYES: 7 NAYES: 0, motion carried

ACCEPTANCE OF TREASURER'S REPORTS FOR THE PERIOD ENDING MARCH 31, 2018:

Upon motion by Edward Lockwood, seconded by Christine Crossman-Dumas; treasurer's reports for the period ending March 31, 2018 were accepted as presented. (See supplemental file for copy)

AYES: 7 NAYES: 0, motion carried

2018-2019 VOTE ON BOCES ADMINISTRATIVE BUDGET:

Upon motion by Philip Hans, seconded by Edward Lockwood;

Resolved, that the tentative administrative budget for the Board of Cooperative Education Services of the Sole Supervisory District of Franklin-Essex and Hamilton Counties in the amount of **\$2,374,439** for the school year 2018-2019 be **approved**.

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**2018-2019 VOTE ON
BOCES ADMINISTRATIVE
BUDGET:**

COLLINS	voting	AYE
CROSSMAN-DUMAS	voting	AYE
DUPREE	voting	AYE
GARDNER	voting	ABSENT
HANS	voting	AYE
KISSANE	voting	AYE
LOCKWOOD	voting	AYE
ROGERS	voting	AYE
WALBRIDGE	voting	ABSENT

The resolution was thereupon declared duly adopted

**2018-2019 BOCES ANNUAL
ELECTION OF MEMBERS:**

Upon motion by Christine Crossman-Dumas, seconded by Edward Lockwood; the Board adopted a resolution casting its votes in the annual election of members of the Franklin-Essex-Hamilton Board of Cooperative Educational Services for the following candidates:

Dennis Egan, Brushton-Moira Central School District
Richard Preston, Lake Placid Central School District
Richard Retrosi, Saranac Lake Central School District

COLLINS	voting	AYE
CROSSMAN-DUMAS	voting	AYE
DUPREE	voting	AYE
GARDNER	voting	ABSENT
HANS	voting	AYE
KISSANE	voting	AYE
LOCKWOOD	voting	AYE
ROGERS	voting	AYE
WALBRIDGE	voting	ABSENT

The resolution was thereupon declared duly adopted

**REVISION OF THE 2017-
2018 SCHOOL CALENDAR:**

Upon motion by Wayne Rogers, seconded by Edward Lockwood; the Board approved the revision to the 2017-2018 school calendar as follows: April 20, 2018 will be added as an emergency closing day.

AYES: 7 NAYES: 0, motion carried

DONATION:

Upon motion by Christine Crossman-Dumas, seconded by Edward Lockwood; the following donation was accepted "with thanks and gratitude".

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DONATION:

1. \$1,000 from Gladis Zamparo and Rajiv Pant to improve the appearance of the quad area at Davis Elementary.

AYES: 7 NAYES: 0, motion carried

BOARD REPORTS:

There was discussion about posting the meeting minutes on the school website. A decision was made to only post meeting highlights of the consent agenda and finalized meeting minutes will be posted after the Board has approved them at the following meeting.

Mr. Collins acknowledged and congratulated Ms. Eileen Kilcullen for her recent recognition of one of six women who was honored at the 2018 Women of Distinction Awards, sponsored by Assemblyman Billy Jones. Ms. Kilcullen was also honored by the NYS Athletic Administrator's Association, which presented her with the Otis Sennett Award in recognition of her career and work with the association. Mr. Collins stated that these awards speak to her character and commitment to the students at Malone Central.

Ms. Crossman-Dumas attended the Grit Untapped showcase which highlighted different departments of the maple syrup production process. The showcase included displays such as tree with sap buckets, recipes and products for sale. She stated Grit Untapped is an amazing project that grows every year and she is really proud of the students.

BUDGET DISCUSSION:

An updated copy of the proposed budget was discussed. The total budget is \$51,267,070 (proposed budget decrease of \$582,785 or -1.12% and a 0% tax levy).

Mr. Griffin stated he felt the past budget discussions have been good and the healthy dialogue gave Ms. Reyome and himself direction to move forward.

Mr. Rogers noted that as a result of not being at the April 3, 2018 Board meeting, he needed clarification on why the School Psychologist position proposal was eliminated. He stated that there are growing mental health needs and asked what the plan is to address these needs without adding this position. Moving into the 2019-2020 school year, mental health needs should be on the forefront. Mr. Griffin stated that departments may be asked to rally together to serve all of our students in a different capacity. Mr. Griffin stated that the district can use

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BUDGET DISCUSSION:

more counseling services at every building. A reevaluation of needs and data collection will be addressed when the Director of Pupil Personnel Services begins in July.

Mr. Hans asked if there is an opportunity to use existing counseling staff more efficiently, such as spending more time in front of students and not as much time getting caught up with paperwork. Mr. Griffin noted that every school he has been in he is amazed by how busy the counseling offices are. The stated at the elementary level that 1 psychologist is serving all 3 elementary buildings and necessary paperwork needs to be completed to move students forward in the CSE process.

Mr. Rogers noted that for quite a few years, the district had leeway of 1% in the total budget and a lot of municipalities consider 4 or 5% normal. He stated that other municipalities have budget trackers so that there is a clear view of what funds are remaining at the end of the year. He also stated that there will be changes in the future as tax revenue in New York State will change when SALT (State and Local Taxes) are removed.

Mr. Hans thanked Ms. Reyome and Mr. Griffin for all they have accomplished throughout the budget process.

Mr. Griffin thanked Ms. Reyome for a fantastic job answering questions and providing a great level of transparency throughout the budget process. He also stated she is very valuable and pleased that the Board has had the opportunity to see what he sees every day. The Board thanked Ms. Reyome also.

**CONSENT AGENDA –
(PERSONNEL)**

Upon motion by Christine Crossman-Dumas, seconded by Philip Hans; the Board approved the 'Consent Agenda' PERSONNEL items as follows:

- A) MFT Sick Leave Pool Recommendation
- B) Resignation for the Purpose of Retirement
- C) Spring Coaching Appointment
- D) Additional Substitute Teachers/Teaching Assistants
- E) Support Staff Changes
- F) CSE/CPSE Recommendations
- G) Appointment of Pupil Personnel Services Director

**MFT SICK LEAVE POOL
RECOMMENDATION:**

14 days granted to an MFT member

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RESIGNATION FOR THE PURPOSE OF RETIREMENT:

Cheryl Finch, 4th-5th Grade Looping Teacher at Davis Elementary, 25 years of service, effective September 5, 2018.

SPRING COACHING APPOINTMENT:

Amy Lavine, Softball (Volunteer)

ADDITIONAL SUBSTITUTE TEACHERS/TEACHING ASSISTANTS:

Thomas Garland (Teacher, Teaching Assistant, Teacher Aide, Monitor), Brooke Reville (Teacher, Teaching Assistant, Teacher Aide, Monitor), Julia Snell (Teacher, Teaching Assistant, Teacher Aide, Monitor), Christine White (Teacher, Teaching Assistant, Teacher Aide, Monitor), Gabrielle Merrick (Teacher, Teaching Assistant, Teacher Aide, Monitor), Sarah Preve (Nurse), Jean Russell (Teaching Assistant)

SUPPORT STAFF SUBSTITUTES:

Jeremy Collins (Substitute Cleaner), Mark Gonyea (Substitute Cleaner, Substitute Custodian), Amanda Dade (Substitute School Monitor), effective 4/17/18.

ADJUSTMENTS:

Bruce Soucia (Bus Driver) was salaried for 5 hrs. per day, 2 hrs. in a.m. and 2 hrs. in p.m. with a 3:30 p.m. included; will now still be salaried for 5 hrs. per day, but 2.5 hrs. in the a.m. and 2.5 hrs. in the p.m.; will no longer work the 3:30 p.m. bus run) William Dupee (Bus Driver) was salaried for 4 hrs. per day; will now be salaried for 5 hrs. per day, 2 hrs. in the a.m. and 2 hrs. in the p.m. and 1 hour for 3:30 p.m. bus run; \$18.63 per hour

PERMANENT APPOINTMENT:

Dale Dufrane, Bus Driver, effective 4/18/18

RESIGNATIONS:

Kandi Robideau, Teacher Aide, effective 4/12/18
Jake Gokey, Building Maintenance Worker I, effective 4/13/18
Roland Boyea, Custodian-in-Charge, effective 5/1/18

CSE/CPSE RECOMMENDATIONS:

The CSE/CPSE recommendations were approved as presented. (See supplemental file).

APPOINTMENT OF PUPIL PERSONNEL SERVICES DIRECTOR:

Name: Reginald McDonald
Type of Appointment: Probationary
Effective: 7/1/18 - 6/30/22
Area(s) of Certification: School Administration/Supervisor, School District Administrator, School Counselor
Tenure Area: Director of Pupil Personnel Services

AYES: 7 NAYES: 0, motion carried

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ADOPTION OF 2018-2019 BUDGET:

*Mr. Collins thanked Ms. Finch for her years of service and wished her a long, happy retirement.

The Board approved the adoption of the 2018-2019 budget in the amount of \$51,267,070 (0% tax levy increase) which will be presented to District residents for approval on May 15, 2018.

COLLINS	voting	AYE
CROSSMAN-DUMAS	voting	AYE
DUPREE	voting	AYE
GARDNER	voting	ABSENT
HANS	voting	AYE
KISSANE	voting	AYE
LOCKWOOD	voting	AYE
ROGERS	voting	AYE
WALBRIDGE	voting	ABSENT

ADJOURNMENT:

The resolution was thereupon declared duly adopted.

Upon motion by Philip Hans, seconded by Edward Lockwood; the meeting adjourned at 8:16 p.m.

AYES: 7 NAYES: 0, motion carried

BMF:

Clerk Pro-Tem for
Executive Session

Bryn M. Fefee
District Clerk
Board of Education