

MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES

DATE: March 27, 2018

KIND OF MEETING: Regular Meeting

LOCATION: Transportation Facility, Huskie Lane, Malone

MEMBERS PRESENT: Arlie Collins, Wayne Rogers, Donna Kissane, Christine Crossman-Dumas, Wayne Walbridge, Philip Hans

MEMBERS ABSENT: Penny Gardner, Edward Lockwood, Stephen Dupree

MEMBERS TARDY: None

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Bryn Fefee, District Clerk, Cynthia Reyome, Business Manager, Michelle Bailey, Melissa Brown (MFT), Shelley Mulverhill (MFT), Brandon Pelkey, and government students.

CALL TO ORDER: President Collins called the meeting to order at 7:00 p.m.

PLEDGE TO FLAG The Pledge of Allegiance was led by President Collins.

APPT. OF CLERK PRO-TEM: President Collins appointed Jerry Griffin as Clerk Pro-Tem for the duration of Executive Session.

EXECUTIVE SESSION: Upon motion by Philip Hans, seconded by Donna Kissane; the Board entered Executive Session at 7:00 p.m. for the purpose of:

1) discussing personnel matters as they relate to specific individuals and contract matters, etc. (see Open Meetings Law brochure)

AYES: 6 NAYES: 0, motion carried

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RETURN TO REGULAR SESSION:

Upon motion by Wayne Rogers, seconded by Philip Hans; the Board returned to regular session at 7:57 p.m.

AYES: 6 NAYES: 0, motion carried

ADOPTION OF AGENDA:

Upon motion by Philip Hans, seconded by Christine Crossman-Dumas; the March 27, 2018 agenda was adopted.

AYES: 6 NAYES: 0, motion carried

APPROVAL OF REGULAR MEETING MINUTES HELD MARCH 13, 2018:

Upon motion by Wayne Walbridge, seconded by Wayne Rogers; the minutes of the Regular Meeting held March 13, 2018 were approved. (See supplemental file for copy).

AYES: 5 ABSTAIN: 1, Philip Hans
NAYES: 0, motion carried

ACCEPTANCE OF FINANCIAL REPORTS FOR THE PERIOD ENDING FEBRUARY 28, 2018:

Upon motion by Christine Crossman-Dumas, seconded by Wayne Walbridge; the financial reports for the period ending February 28, 2018 were accepted as presented. (See supplemental file for copy).

AYES: 6 NAYES: 0, motion carried

ACCEPTANCE OF TREASURER'S REPORTS FOR THE PERIOD ENDING FEBRUARY 28, 2018:

Upon motion by Wayne Rogers, seconded by Christine Crossman-Dumas, treasurer's reports for the period ending February 28, 2018 were accepted as presented. (See supplemental file for copy)

AYES: 6 NAYES: 0, motion carried

LEGAL NOTICE FOR BUDGET HEARING 5/8/18 & ANNUAL MEETING 5/15/18

BE IT RESOLVED, by the Board of Education of the Malone Central School District, Franklin County, New York As Follows:

Section 1. The public hearing of the qualified voters of the Malone Central School District, Franklin County, Malone, New York, will be held at the Transportation Facility, 22 Bus Garage Lane, Malone, NY, in said School District on Tuesday, **May 8, 2018** at 7:00 p.m. prevailing time, for the presentation of the budget. The budget will be available for review on **May 1, 2018** in the Office of the School Business Manager at Franklin Academy High School.

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Section 2. The annual meeting of the qualified voters of the Malone Central School District of the town of Malone, Franklin County, New York, will be held in the gym lobby at Franklin Academy High School, 42 Husky Lane, Malone, NY, in said District on Tuesday, **May 15, 2018**, between the hours of 12:00 noon and 8:00 p.m., prevailing time, at which time the polls will be opened to vote by voting by ballot or machine for the purpose of the annual election of such candidate(s) as are nominated to fill the vacancies on the Board of Education, the voting upon the appropriation of the necessary funds to meet the estimated expenses of the Malone Central School District, and the voting upon such propositions as set forth in the Notice of Annual Meeting, Budget Vote and Election.

Section 3. The School District Clerk is hereby authorized and directed to cause Notice of said Annual Meeting in substantially the form hereby annexed, to be published in the matter presented by the Education Law.

Section 4. Bryn M. Fefee, District Clerk, and a qualified voter of said School District, is hereby appointed to serve as the permanent chairperson of said Annual Meeting.

Section 5. The following named qualified voters of said School District are hereby appointed to act as inspectors of election at said Annual Meeting, so that there shall be at least two inspectors at each voting machine (one of which must be certified by the County) to be used thereat:
Betty Fassett, Joanne Fitzpatrick, Shirley Boyea and Dawn Gokey,

Section 6. Wendy Cappiello is hereby designated as chief election inspector.

Section 7. The rate of compensation of the inspectors shall be at \$100.00 per day and \$125.00 per day for the chief election inspector.

Section 8. The School District Clerk is hereby authorized to give written notice of appointment to each of the persons hereinabove appointed and to notify the Board of Education if any such persons refuse to accept such appointment or fail to serve. If the Board of Education is unable to hold a meeting to appoint a qualified voter of the School District to fill the vacancy caused by the refusal of any of the persons hereinabove appointed to accept her appointment, or by failure of any such

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persons to serve, the School District Clerk is hereby authorized to appoint a qualified voter of the School District to fill the vacancy.

Section 9. This resolution shall take effect immediately.

The foregoing resolution was duly put to vote on roll-call which resulted as follows:

AYES: 6 NAYES: 0, motion carried

The resolution was thereupon declared duly adopted.

BOARD REPORTS:

A motion by Wayne Rogers, seconded by Donna Kissane, was made to accept the New York State Comptroller's Report.

AYES: 6 NAYES: 0, motion carried

Mr. Rogers stated the Comptroller's report was focused primarily on payroll and there was no real discrepancies found. Overall, it was a very nice report.

A motion by Wayne Rogers, seconded by Donna Kissane was made to continue Internal Auditing Services with Carol Hunter. Expenditures are authorized up to \$1700 and the Superintendent will enter into an agreement to hire Ms. Hunter.

AYES: 6 NAYES: 0, motion carried

Ms. Kissane attended the Franklin Academy musical "The Music Man" this past weekend and was very impressed with the amount of talent in the district. She stated she couldn't say enough good things about the performance.

Mr. Hans commended Mrs. Bailey and Mr. Santamoor and the Safety Committee at Davis Elementary for their recent implementation of new safety measures.

Ms. Kissane asked if the new safety measures would be equal throughout the district. Mr. Griffin stated that measures may be different depending on the individual school's safety plan.

Ms. Crossman-Dumas stated the Wind Ensemble recently performed at the State Capital concourse as part of NYSSMA and NYMIOSM. She thought this was a wonderful opportunity for the students.

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Ms. Crossman-Dumas also stated she attended the Academic Showcase at Middle School and was impressed with the displays and projects students have completed. Students in 8th grade built a fan out of balsam wood and 18 students were chosen to go to Noble Wind Energy for a tour. She was impressed with the Science Fair projects and how much hands-on learning the students are receiving. She stated that not every school system has what Malone Central has and the district should be commended.

Ms. Kissane asked if the district had received the \$25,000 funding check from Assemblyman Jones office. Mr. Griffin stated he was in touch with Assemblyman Jones' office a couple of weeks ago and did not have an update.

Mr. Collins commented that he hoped the students at Middle School will have a successful maple syrup season.

BUDGET DISCUSSION:

Mr. Griffin spoke about the proposed budget and noted the state budget should be available by the end of the week. The budget was discussed line by line and questions were answered.

Ms. Kissane asked if she could have a report of the year-to-date expenditures for the Board of Education.

Mr. Rogers commented that the Board should look at the fund balance next week after the state budget is released. He stated the election of the governor this year may affect the aid the district receives next year.

Mr. Hans asked if Ms. Reyome could supply a fund balance projection for the 2019-2020 school year so he can better understand the implications of all the figures.

Ms. Kissane asked the about the "wish list" for instructional and extracurricular programs requests for the budget next year. The current budget proposal would add a ABA Teaching Assistant who is trained by a Board Certified Behavior Analyst to work with students with Autism Spectrum Disorder; Secretary/Account Clerk to work with athletic and school health service departments; School Bus Monitor/Monitor at Middle School to help with cafeteria and hallway duties; School Bus Monitor/Monitor at St. Joes and Flanders to help with cafeteria duties and cover support staff lunches; Increase School Monitor from 6 hours to 7.5 hours; Add a School Psychologist at the Elementary level.

Ms. Kissane asked who the crisis management team consisted of due to the loss of one of the crisis management members Mr. Christopher Stromer. Currently, Danielle Matthews and

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BUDGET DISCUSSION:

Chris Van Houten serve this role. Mr. Hans stated he fully supports the hiring of a School Psychologist as it is an added security measure to have someone trained to deal with crisis management.

Other items for discussion included the increase cost of supplies such as replacing heating valves which will help with supplying consistent heat.

Ms. Reyome noted that fuel oil costs have increased and December's electric bill doubled from last year.

Ms. Kissane asked if there are unclaimed reimbursements regarding the billing for Medicaid. Mr. Griffin said the district uses the McKinney management service for billing. Services are entered in 28 minute increments and a monthly printout is generated. There are 2 cases where billing was rejected for 25 minute sessions. There is a corrected action plan in place to address why these services are being cut short.

Mr. Griffin stated the district is exploring the option of having BOCES run the extended school year program and having Malone district staff from previous years remain working. Extended school year and the reading camp will be held at Davis this summer. In previous years, it was held at Flanders but due to construction, the decision was made to move the program to Davis.

Ms. Kissane asked if the district is considering hiring additional resource officers. She said she felt one resource officer isn't enough. Mr. Collins said the consideration is worth exploring. Mr. Griffin said he is increasing supervision of the schools after school hours for evening events. He also stated he would talk to the village about the possibility of another resource officer.

Mr. Griffin applauded Ms. Reyome for her work on the budget and the Board echoed his praise.

**CONSENT AGENDA –
(PERSONNEL)**

Upon motion by Philip Hans, seconded by Christine Crossman-Dumas; the Board approved the 'Consent Agenda' PERSONNEL items as follows:

- A) Support Staff Change
- B) CSE/CPSE Recommendations

RESIGNATION:

Mark Gonyea, Bus Driver, effective March 22, 2018.

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**CSE/CPSE
RECOMMENDATIONS:**

The CSE/CPSE recommendations were approved as presented. (See supplemental file).

AYES: 6 NAYES: 0, motion carried

ADJOURNMENT:

Upon motion by Philip Hans, seconded by Christine Crossman-Dumas; the meeting adjourned at 9:02 p.m.

AYES: 6 NAYES: 0, motion carried

BMF:

Clerk Pro-Tem for
Executive Session

Bryn M. Fefee
District Clerk
Board of Education