

MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES

DATE: February 13, 2018

KIND OF MEETING: Regular Meeting

LOCATION: Transportation Facility, Huskie Lane, Malone

MEMBERS PRESENT: Arlie Collins, Wayne Rogers, Philip Hans, Christine Crossman-Dumas, Stephen J. Dupree, Edward Lockwood, Penny Gardner, Donna Kissane

MEMBERS ABSENT: Wayne Walbridge

MEMBERS TARDY: None

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Bryn Fefee, District Clerk, Cynthia Reyome, Business Manager, Shelley Mulverhill (MFT), Ginger Rivers, Cathy Gonyea, Lily Ianaconi, Brandon Pelkey, Michelle Bailey, Josh Davis (Media) and government students.

CALL TO ORDER: President Collins called the meeting to order at 7:00 p.m.

PLEDGE TO FLAG The Pledge of Allegiance was led by President Collins.

APPT. OF CLERK PRO-TEM: President Collins appointed Jerry Griffin as Clerk Pro-Tem for the duration of Executive Session.

EXECUTIVE SESSION: Upon motion by Edward Lockwood, seconded by Philip Hans; the Board entered Executive Session at 7:00 p.m. for the purpose of:

1) discussing personnel matters as they relate to specific individuals and contract matters, etc. (see Open Meetings Law brochure)

AYES: 8 NAYES: 0, motion carried

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RETURN TO REGULAR SESSION

Upon motion by Penny Gardner, seconded by Stephen Dupree; the Board returned to regular session at 7:19 p.m.

AYES: 8 NAYES: 0, motion carried

ADOPTION OF AGENDA:

Upon motion by Philip Hans, seconded by Edward Lockwood; the February 13, 2018 agenda was adopted.

AYES: 8 NAYES: 0, motion carried

APPROVAL OF REGULAR MEETING MINUTES HELD JANUARY 23, 2018:

Upon motion by Wayne Rogers, seconded by Christine Crossman-Dumas; the minutes of the Regular Meeting held January 23, 2018 were approved with an amendment (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

APPROVAL OF FINANCIAL REPORTS FOR THE PERIOD ENDING DECEMBER 31, 2017:

Upon motion by Donna Kissane, seconded by Philip Hans; the financial reports for the period ending December 31, 2017 were accepted as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

APPROVAL OF TREASURER'S REPORTS FOR THE PERIOD ENDING DECEMBER 31, 2017:

Upon motion by Edward Lockwood, seconded by Donna Kissane; the treasurers' reports for the period ending December 31, 2017 were accepted as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

DONATION:

Upon motion by Christine Crossman-Dumas, seconded by Philip Hans; the following donation was accepted "with thanks and gratitude".

1. \$1,854 through the Adirondack Foundation-Anonymous Fund to be used to support the Malone Central School Music Boosters scholarships.

AYES: 8 NAYES: 0, motion carried

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**APPROVAL OF BOND
RESOLUTION-BOCES
CAPITAL PROJECT:**

Upon motion by Christine Crossman-Dumas, seconded by Philip Hans; the Bond Resolution-BOCES Capital Project was approved as presented. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

BOND RESOLUTION OF MALONE CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED FEBRUARY 13, 2018, APPROPRIATING \$4,959,551 TO PAY THE DISTRICT'S SHARE OF THE COST OF THE CONSTRUCTION OF ADDITIONS AND IMPROVEMENTS TO AND THE RECONSTRUCTION OF VARIOUS FACILITIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF THE SOLE SUPERVISORY DISTRICT OF FRANKLIN-ESSEX-HAMILTON COUNTIES ("BOCES"); STATING THE MAXIMUM COST OF SAID OBJECT OR PURPOSE IS \$18,506,358, OF WHICH \$1,300,000 IS TO BE PAID FROM FUNDS ON HAND IN THE CAPITAL FUND OF THE BOCES, RESULTING IN A NET PROJECT COST OF \$17,206,358, OF WHICH THE DISTRICT'S SHARE HAS BEEN DETERMINED TO BE \$4,959,551 AND AUTHORIZING THE ISSUANCE OF BONDS OF THE DISTRICT IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$4,959,551 TO FINANCE SAID APPROPRIATION.

RECITALS

WHEREAS, the Malone Central School District (the "District") is one of the ten component school districts of the Board of Cooperative Educational Services of the Sole Supervisory District of the Franklin-Essex-Hamilton Counties ("BOCES"); and

WHEREAS, the District has heretofore adopted a resolution authorizing the District to enter into a Joint Agreement, dated June 6, 2017 (the "Joint Agreement") with the BOCES and the other nine component school districts of BOCES (the "Components") for the construction of additions and improvements to and the reconstruction of various facilities of the BOCES pursuant to §1950 of the Education Law, as more particularly in Exhibit 1 of the Joint Agreement (the "Project"); and

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CAPITAL PROJECT:**

WHEREAS, the District, the BOCES, and the Components have, pursuant to the Joint Agreement, provided for, *inter alia*, the payment to the BOCES by each component school district of its respective proportionate share of the cost of the Project; the total cost of the Project is \$18,506,358, a \$1,300,000 portion thereof to be paid from funds on hand in the capital fund of the BOCES, resulting in a net project cost of \$17,206,358, of which the District's share has been determined to be \$4,959,551, in accordance with the Joint Agreement; and

WHEREAS, it is now necessary to provide for the financing of the District's \$4,959,551 share;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF MALONE CENTRAL SCHOOL DISTRICT (by a vote of not less than a majority of all the members of said Board of Education) AS FOLLOWS:

Section 1. The District hereby appropriates \$4,959,551 to pay its share of the cost of the Project. The plan of financing to pay the District's share includes the issuance of bonds of the District in the principal amount of not to exceed \$4,959,551 and the levy and collection of a tax upon all the taxable real property in the District in an amount sufficient to pay the principal of and interest on said bonds as they become due and payable.

Section 2. Bonds of the District in the principal amount of \$4,959,551 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the District's share of the Project.

Section 3. The following additional matters are hereby determined and declared:

- a. It is hereby determined that the period of probable usefulness applicable to the object or purpose for which said \$4,959,551 bonds are to be issued, pursuant to §1950 of the Education Law, is thirty (30) years.
- b. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the District for expenditures made after the effective date of this resolution for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

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CAPITAL PROJECT:**

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- a. such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- b. the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- c. such obligations are authorized in violation of the provisions of the constitution.

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CAPITAL PROJECT:**

Section 7. This resolution shall take effect immediately and shall be published, in summary, by the District Clerk in one of the official newspapers of the District, together with a notice attached to such resolution in substantially the form as prescribed by §81.00 of the Law.

The adoption of the foregoing resolution was seconded by Philip Hans and duly put to a vote on roll call, which resulted as follows:

AYES: Philip Hans, Donna Kissane, Edward Lockwood, Christine Crossman-Dumas, Wayne Rogers, Stephen Dupree, Penny Gardner, Arlie Collins

NOES: None

The resolution was declared adopted.

**INTERNAL CLAIMS AUDIT
REPORT (7/1/17-12/31/17):**

Upon motion by Wayne Rogers, seconded by Donna Kissane; the Internal Claims Audit report for the period of July 1, 2017 through December 31, 2017, prepared by Sharon Plante, Claims Auditor, was approved as presented. (See supplemental file for copy).

AYES: 8 NAYES: 0, motion carried

**APPROVAL OF MALONE
MUSIC BOOSTERS NYC
2018 PERFORMANCE
TOUR TRIP:**

Upon motion by Christine Crossman-Dumas, seconded by Philip Hans; the Malone Music Boosters NYC 2018 Performance Tour Trip was approved as presented. (See supplemental file for copy).

AYES: 7 NAYES: 1, Donna Kissane*
motion carried

*Ms. Kissane supports this trip but must vote no as a non-chaperone adult should not take the place of a student on a waiting list.

Ginger Rivers, President of the Music Boosters gave a presentation about the NYC Performance Tour Trip. The 111 trip participants are associated with Wind Ensemble, Jazz Band or Chorus. There are 12 adult chaperones and 1 adult non-chaperone attending. The trip is May 26-29, 2018 and is being offered through Gateway travel tours. This trip consists of a tour of Ellis Island, Statue of Liberty, 911 Museum, Empire State Building, The Today Show, Radio City Music Hall, a 90 minute bus ride around NYC, a walk around Central Park and a the opportunity to watch Wicked - a Broadway Musical.

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**APPROVAL OF MALONE
MUSIC BOOSTERS NYC
2018 PERFORMANCE
TOUR TRIP:**

The cost per student is \$485.

Mr. Hans asked if there is any help given to students who perhaps couldn't come up with the cost. Ms. Rivers stated there are 4 students who were fully funded through the Anonymous Fund-Adirondack Foundation. Mr. Hans questioned why a parent (who is not a chaperone) was taking the place of a student on the trip. Ms. Rivers said students were offered the opportunity to attend first and had to meet a down payment deadline. Ms. Kissane asked if background checks were done on the chaperones to which Mr. Griffin responded yes. Mr. Hans said he supports the trip but is not excited that a parent will fill a spot over a student. Ms. Crossman-Dumas said this is a great opportunity for the students and wished them a wonderful time on the trip. She also thanked the Music Boosters club for the hard work they have done to make this trip possible.

BOARD REPORTS:

Mr. Rogers stated he went to Washington D.C. recently and reported that he was still concerned with Title II funding. Other items of concern among legislators are net neutrality, foundation aid, minimum wage, fuel costs and state and local income taxes. Mr. Rogers briefly spoke about the farm to school program ("farm to school enriches the connection communities have with fresh, healthy food and local food producers by changing food purchasing and education practices at schools and early care and education settings"). Mr. Rogers reminded the Board to watch the NYS budget closely and respond to legislators accordingly.

Mr. Collins stated that a recent letter to the editor from a Board member was posted in Saturday's Malone Telegram. He wanted to state the he does not wish to have that letter represent the entire board opinion. He stated he called NYSSBA (New York State School Board Association) and spoke with Shubh McTague, Staff Counsel regarding the recent letter. He quoted from the school law book, "Board members expressing their personal views in any format must "clearly distinguish their personal views from those of the board they represent". A byline of an editorial that identifies the author as a board member would be inappropriate, because it give the impression that the author was speaking in his or her official capacity." Mr. Collins reminded the board to be cautious of this in the future. Mr. Hans asked if a retraction will be printed in the Malone Telegram to reflect the Board's opinion. Mr. Collins replied that the media was at the meeting.

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**2018-2019 BUDGET
DISCUSSION:**

Cynthia Reyome, Business Manager stated at this time, not all of the essential information needed to prepare the budget is available. Key information that has not yet been provided but has been estimated in BOCES costs, health insurance rates, fuel costs and salaries and benefits for CSEA and Administrators both with contracts expiring on June 30, 2018 all of which are intricate parts of the budget.

The budget is based on using two main factors of revenue. The tax levy limit which at this time is estimated at 2.145% and the Governor's state foundation aid estimated at \$23,834,776 an increase from 2017-2018 of \$293,819. The Consumer Price Index (CPI) is currently set at 2.13%, which exceeds the 1.26% set for the previous year. When calculating the Tax Levy Limit for the 2018-2019 school year, the district is required to use the lesser of the CPI or the allowable levy growth factor set at 2% and utilizing a prior year carryover of \$42,150. Thus based on current calculations the additional amount that can be raised from taxes is \$288,954, which is the maximum allowable tax levy.

In the current budget proposal, the tax levy is set using a 0% increase from the prior year. Revenues have been estimated using current information and will be adjusted accordingly as information is forthcoming. One noticeable drop in current building aid runs is the result of 3 debt service payments being paid in full on June 15, 2017. However even though the debt service payments ended, the total expenses for the District continue to grow at a rate that exceeds the current state aid projections. As a result of increased expenses, low state aid projections, and maintaining the current tax levy increase at 0%, the balance of revenues is currently set to use \$2,662,597 of fund balance. If additional state aid money is realized for the 2018-19 school year there will be an opportunity to consider adjusting the amount of fund balance being utilized or consider additional programs and support requests.

Ms. Kissane complimented Ms. Reyome on her report and commented that she really liked the documentation on spending trends. She said she appreciated her hard work in putting the budget together.

The Board agreed with Ms. Kissane and thanked Ms. Reyome also.

**CONSENT AGENDA-
(PERSONNEL):**

Upon motion by Philip Hans, seconded by Donna Kissane; the Board approved the 'Consent Agenda' PERSONNEL items as follows:

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**CONSENT AGENDA-
(PERSONNEL):**

- A) Yearbook Enrichment Teacher
- B) Spring Coaching Appointments
- C) Additional Substitute Teachers/Teaching Assistants
- D) Support Staff Changes
- E) CSE/CPSE Recommendations

**YEARBOOK ENRICHMENT
TEACHER:**

Aileen Noble was approved for 2 days per week @ \$875 per school year. Ms. Noble should be paid retroactive to 1/16/18.

**SPRING COACHING
APPOINTMENTS:**

Samuel Dumont, Boys' Modified Track Head Coach, Step II (4)
Jason LaFlesh, JV Baseball Head Coach, Step III
John Miletich, Modified Baseball Head Coach, Step I (3)

**ADDITIONAL SUBSTITUTE
TEACHERS/TEACHING
ASSISTANTS:**

Michelle Earle (Substitute Nurse)

SUBSTITUTE:

Patty Clark, Cleaner, effective 2/14/18

**PROBATIONARY
APPOINTMENT:**

Chelsie Russo, Teaching Assistant at Flanders Elementary,
effective 2/15/18-2/14/22

**PERMANENT
APPOINTMENTS:**

William Bond, Teacher Aide at Flanders Elementary, effective
2/14/18
Jennifer Kemp, Senior Clerk at Maintenance/Transportation
Facility, effective 2/14/18
Lindsie Sloat, Attendance Assistant at Franklin Academy,
effective 2/14/18
Daniel Boyea, Custodian at Davis Elementary, effective 3/1/18

ADJUSTMENT:

Stephen Oakes, Custodian at Davis Elementary, from night
custodian to day custodian, effective 3/1/18

RESIGNATION:

Stephanie Spinner, Teacher Aide at Flanders Elementary,
effective 1/31/18

**CSE/CPSE
RECOMMENDATIONS:**

The CSE/CPSE recommendations were approved as
presented. (See supplemental file).

AYES: 8 NAYES: 0, motion carried

ADJOURNMENT:

Upon motion by Edward Lockwood, seconded by Philip Hans;
the meeting adjourned at 8:30 p.m.

AYES: 8 NAYES: 0, motion carried

BMF:

Clerk Pro-Tem for
Executive Session

Bryn M. Fefee
District Clerk
Board of Education