

MALONE CENTRAL SCHOOL DISTRICT
MALONE, NEW YORK 12953
MINUTES

DATE: November 28, 2017

KIND OF MEETING: Regular Meeting

LOCATION: Transportation Facility, Huskie Lane, Malone

MEMBERS PRESENT: Arlie Collins, Wayne Walbridge, Wayne Rogers, Penny Gardner, Philip Hans, Stephen J. Dupree, Edward Lockwood, Donna Kissane

MEMBERS ABSENT: Christine Crossman-Dumas

MEMBERS TARDY: None

OTHERS PRESENT: Jerry Griffin, Superintendent of Schools, Bryn Fefee, District Clerk, Brandon Pelkey, Shelley Mulverhill (MFT) and Chad and Paula Lawrence.

CALL TO ORDER: President Collins called the meeting to order at 7:00 p.m.

PLEDGE TO FLAG: The Pledge of Allegiance was led by President Collins.

APPT. OF CLERK PRO-TEM: President Collins appointed Jerry Griffin as Clerk Pro-Tem for the duration of Executive Session.

EXECUTIVE SESSION: The Board did not enter Executive Session as there were no items to discuss.

MOMENT OF SILENCE: A moment of silence was observed for Catherine Labrake, a retired English teacher who passed away recently.

ADOPTION OF AGENDA: Upon motion by Philip Hans, seconded by Donna Kissane; the November 28, 2017 agenda was adopted as presented.

AYES: 8 NAYES: 0, motion carried

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APPROVAL OF REGULAR MEETING MINUTES HELD NOVEMBER 14, 2017:

Upon motion by Philip Hans, seconded by Penny Gardner; the minutes of the Regular Meeting held November 14, 2017 were approved. (See supplemental file for copy).

AYES: 7 ABSTAIN: 1, Donna Kissane
NAYES: 0, motion carried

APPROVAL OF FINANCIAL REPORTS FOR THE PERIOD ENDING OCTOBER 31, 2017:

Upon motion by Edward Lockwood, seconded by Donna Kissane; the financial reports for the period ending October 31, 2017 were accepted as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

APPROVAL OF TREASURER'S REPORTS FOR THE PERIOD ENDING OCTOBER 31, 2017:

Upon motion by Edward Lockwood, seconded by Wayne Walbridge; the treasurers' reports for the period ending October 31, 2017 were accepted as presented. (See supplemental file for copy.)

AYES: 8 NAYES: 0, motion carried

DONATION:

Upon motion by Wayne Rogers, seconded by Philip Hans; the following donation was accepted "with thanks and gratitude".

1. \$500 on behalf of Exxon Mobil and through the Exxon Mobil Educational Alliance to be used to support the study of Math and Science at Flanders Elementary.

AYES: 8 NAYES: 0, motion carried

BOARD REPORTS:

Board Member Rogers noted that he attended a presentation by the Clinton-Essex-Warren-Washington School Boards Association on How To Be A Better Board Member. The presenter was Barry Entwistle, Director of Member Relations from the New York State School Boards Association. He focused on topics such as exercising leadership; working with the Superintendent and staff; understanding collective bargaining, education law, school finance; communication with your colleagues and the public; and contemporary issues in education-including charters, vouchers, and privatizations, student demographics; wellness; school construction and design; education technology; and school security.

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BOARD REPORTS:

Ms. Kissane stated she attended the Middle School Play-Alice in Wonderland. She praised all students, faculty and volunteers for a doing a great job. She stated it was well organized and she was impressed with the amount of talent the students have.

Mr. Griffin noted that the Franklin Academy musical, Music Man, will be held in March.

Mr. Griffin noted that Chromebooks were distributed to Middle School families this week. He felt it was very well received by parents and students. Mr. Walbridge said he felt having the

Chromebooks will draw parents into the educational picture. It will help with the system of checks and balances (what work has been completed and what has not).

Ms. Kissane inquired about how damages and lost Chromebooks are being dealt with. Mr. Griffin said there is an online form to complete for damages and repairs. Normal wear and tear is covered under a service plan. Parents/guardians were informed at the informational meetings that any malicious or intentional damage will be charged to the parents. Ms. Kissane asked how Chromebooks were being distributed to families who could not attend the meetings. Mr. Griffin said that Home School Coordinators, Helen Tracy and Betsy Brabon will be contacting families to set up a convenient time for pick up.

Mr. Griffin recently attended a mandatory parent sports presentation given by Eileen Kilcullen and was very impressed with the way she represents the district. Ms. Kilcullen is an integral part to the sports program and to the district.

DIRECTOR OF FACILITIES UPDATE:

Chad Lawrence, Director of Facilities, gave an update on the items listed on the Building Conditions Survey. Some noteworthy items for future repairs are as follows: Franklin Academy-bottle fill station installations, security upgrades, and handicap provisions in the teacher parking area and roof replacement. Middle School-elevator upgrade, security upgrade, installation of sidewalk form entrance on Jane Street and driveway sealant. Davis Elementary-playground rebuilds, refinish gym floor, security upgrades, Pre-K addition project, roof replacement and driveway sealant. Flanders Elementary-office relocation, security upgrade, playground rebuilds and sandblasting/painting the fire escape.

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**DIRECTOR OF FACILITIES
UPDATE:**

St. Joseph's Elementary-security upgrades, update existing railing, and upgrades to plumbing fixtures.

Mr. Hans asked how the determination is made for what projects need to be fixed first. Mr. Lawrence stated he uses the Building Conditions Survey to prioritize the projects. Mr. Hans also inquired about why the process of the Flanders office relocation is taking so long. Mr. Walbridge said it typically takes 28-30 weeks for State Education approval.

Mr. Griffin and the Board thanked Mr. Lawrence for the update and for the work that has been completed.

**CONSENT AGENDA-
(PERSONNEL):**

Upon motion by Edward Lockwood, seconded by Philip Hans; the Board approved the 'Consent Agenda' PERSONNEL items as follows:

- A) Support Staff Changes
- B) CSE/CPSE Recommendations

SUBSTITUTE:

Tiffany Hohol (Cleaner) effective 11/29/17

**PERMANENT
APPOINTMENTS:**

Amanda Lord (Bus Monitor), effective 11/29/17
Robert Oliver (Bus Driver), effective 12/4/17
Robert Rundall (Bus Driver), effective 12/4/17

ADJUSTMENT:

Gerald Lord (Bus Driver), salaried for 5 hours per day; will now be 5 hours per day plus one hour per week for band practice.

RESIGNATIONS:

David Riley (Bus Driver), effective 11/14/17

TERMINATION:

Vicki Jeffers (Cleaner), effective 11/17/17

**CSE/CPSE
RECOMMENDATIONS:**

The CSE/CPSE recommendations were approved as presented. (See supplemental file).

ADJOURNMENT:

AYES: 8 NAYES: 0, motion carried

Upon motion by Wayne Rogers, seconded by Wayne Walbridge; the meeting adjourned at 7:57 p.m.

AYES: 8 NAYES: 0, motion carried

BMF:

Clerk Pro-Tem for
Executive Session

Bryn M. Fefee
District Clerk
Board of Education