

**MALONE CENTRAL SCHOOL DISTRICT**  
**MALONE, NEW YORK 12953**  
**MINUTES**

**DATE:** October 24, 2017

**KIND OF MEETING:** Regular Meeting

**LOCATION:** Transportation Facility, Huskie Lane, Malone

**MEMBERS PRESENT:** Arlie Collins, Wayne Walbridge, Donna Kissane, Wayne Rogers, Edward Lockwood, Penny Gardner, Philip Hans

**MEMBERS ABSENT:** Christine Crossman-Dumas, Stephen J. Dupree

**MEMBERS TARDY:** None

**OTHERS PRESENT:** Jerry Griffin, Superintendent of Schools, Bryn Fefee, District Clerk, Brandon Pelkey, Michelle Bailey, James Knight, Jr., Eileen Kilcullen, Brianne Iby (MFT), Nathaniel Hathaway (MFT), Shelley Mulverhill (MFT), Daniel Tusa, Kitty Eldridge, Carl Seyfarth, Kathy Onorati-Fakir, Christopher Van Houten, a few Malone Central employees, and several government students.

**CALL TO ORDER:** President Collins called the meeting to order at 7:00 p.m.

**PLEDGE TO FLAG:** The Pledge of Allegiance was led by President Collins.

**APPT. OF CLERK PRO-TEM:** President Collins appointed Jerry Griffin as Clerk Pro-Tem for the duration of Executive Session.

**EXECUTIVE SESSION:** Upon motion by Wayne Rogers, seconded by Philip Hans; the Board entered Executive Session at 7:00 p.m. for the purpose of:

1) discussing personnel matters as they relate to specific individuals and contract matters, etc. (see Open Meetings Law brochure)

AYES: 7            NAYES: 0, motion carried

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**RETURN TO REGULAR SESSION:**

Upon motion by Wayne Rogers, seconded by Edward Lockwood; the Board returned to regular session at 7:52 p.m.

AYES: 7 NAYES: 0, motion carried

**ADOPTION OF AGENDA:**

Upon motion by Wayne Walbridge, seconded by Penny Gardner; the October 24, 2017 agenda was adopted as presented.

AYES: 7 NAYES: 0, motion carried

**APPROVAL OF REGULAR MEETING MINUTES HELD SEPTEMBER 26, 2017:**

Upon motion by Edward Lockwood, seconded by Donna Kissane; the minutes of the Regular Meeting held September 26, 2017 were approved. (See supplemental file for copy).

AYES: 6 ABSTAIN: 1, Philip Hans  
NAYES: 0, motion carried

**APPROVAL OF FINANCIAL REPORTS ENDING SEPTEMBER 30, 2017:**

Upon motion by Edward Lockwood, seconded by Donna Kissane; the financial reports for the period ending September 30, 2017 was accepted as presented. (See supplemental file for copy.)

AYES: 7 NAYES: 0, motion carried

**ACCEPTANCE OF TREASURER'S REPORT ENDING SEPTEMBER 30, 2017:**

Upon motion by Wayne Rogers, seconded by Donna Kissane; the treasurer's report for the period ending September 30, 2017 was accepted as presented. (See supplemental file for copy.)

AYES: 7 NAYES: 0, motion carried

**DONATIONS:**

Upon motion by Wayne Walbridge, seconded by Philip Hans; the following donations were accepted "with thanks and gratitude".

1. \$50 from the Chasm Falls United Methodist Women to be used for Project Warmth.
2. Music equipment totaling \$6,157 from Niles Bennett to Malone Central School District's Music Department for student use and to enhance the teaching and understanding of different genres of music.

AYES: 7 NAYES: 0, motion carried

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**ACCEPTANCE OF EXTERNAL AUDIT REPORT:**

Upon motion by Donna Kissane, seconded by Edward Lockwood; the Board approved the External Audit Report completed by Seyfarth & Seyfarth CPA's of Malone. (See supplemental file for copy.)

AYES: 7 NAYES: 0, motion carried

Carl Seyfarth gave an overview of the external audit. A notable finding is the portion of the District's fund balance subject to the New York State Real Property Tax Law limit exceeded the amount allowable. The District was reminded to keep in the mind the 4% rule when preparing future budgets. Carl Seyfarth thanked Cynthia Reyome for her work on the financial statements throughout the year. He complimented her for doing a great job.

**SCHEDULING OF ADDITIONAL BOARD OF EDUCATION MEETINGS:**

Upon motion by Donna Kissane, seconded by Edward Lockwood; the Board approved the additional Board of Education meetings as follows: November 28, 2017, January 23, 2018 and February 27, 2018.

AYES: 7 NAYES: 0, motion carried

**MALONE MINOR HOCKEY AGREEMENT:**

Upon motion by Wayne Rogers, seconded by Edward Lockwood; the Malone Minor Hockey Agreement was approved as presented. (See supplemental file for copy.)

AYES: 7 NAYES: 0, motion carried

The **MALONE MINOR HOCKEY ASSOCIATION, INC.** (herein referred to as "The Association") agrees to provide the **MALONE CENTRAL SCHOOL DISTRICT** (herein referred to as "The District") for the 2017-2018 hockey season with the following:

1. Ice time at the Malone Civic Center for the purpose of boys' and girls' hockey practices and games. Ice time will be scheduled on a monthly basis. Dates and times can be changed by mutual agreement between the Malone CSD Director of Athletics and Jay Perras or Kay Roy, representatives of the Association. The Association will bill the District for time used at the end of each month (November, December, January and February).
2. Additional hours will be approved by the Association to the District for physical education classes, intramural programs and other District related activities at the current bulk ice rental discount.

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**MALONE MINOR  
HOCKEY  
AGREEMENT:**

3. The Association will not be responsible for lost or stolen equipment.
4. The Association retains all concession rights and gate receipts.
5. The Association will provide supervision for all district games.

The MALONE CENTRAL SCHOOL DISTRICT, in return agrees to:

1. Pay the Association \$125 per hour for ice time used payable in three (4) installments.

Payments are due:  
December 15  
January 15  
February 15  
March 15

Payments will be sent to Nick Eells, c/o Malone Minor Hockey, P.O. Box 186, Malone, NY 12953.

2. Agrees to provide \$1,000,000 in liability insurance and \$1,000,000 in property damage insurance naming the Association as an additional insured and provide the Association with a copy of a Certificate of Insurance so verifying this coverage.
3. To provide continuous adult supervision of all District activities from the arrival of the first participant through the departure of the last participant.
4. To abide by all policies, regulations and rules of the Association.
5. To provide all scheduled District games with timekeeper/scorekeeper and (2) adults to supervise the penalty boxes.

**APPROVAL OF  
TRAVEL CLUB TRIP  
TO ITALY, MONACO,  
FRANCE AND SPAIN:**

Upon motion by Wayne Walbridge, seconded by Edward Lockwood; the Board approved the travel club trip to Italy, Monaco, France and Spain during Spring Break of 2019. (See supplemental file for a copy of the details).

AYES: 7

NAYES: 0

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**APPROVAL OF TRAVEL CLUB TRIP TO ITALY, MONACO, FRANCE AND SPAIN:**

Kathy Onorati-Fakir gave an overview of the Travel Club trip of Europe's Mediterranean Coast. The tour includes a tour of the French Riviera, Italian Riviera, St. Paul de-Vence and Barcelona Spain. The tour price is \$2,920 per person.

Mr. Griffin noted that all chaperones of the trip are to be employees of the district. The chaperones approved for the trip are Heather Garland, Amy Lavine, Kaela Rheaume and Kathy Onorati-Fakir. He asked that Mrs. Onorati-Fakir stay in touch with Mr. Pelkey if additional chaperones are needed and those chaperones will need to be Board approved.

Ms. Kissane asked about the ratio of chaperones to students. Mrs. Onorati-Fakir stated the ratio is around 5:1.

Taylor Zagobelny, a senior at Franklin Academy, spoke to the Board about Travel Club. She stated she was grateful for the opportunity to travel to different countries over the years through past trips and is very supportive of this trip.

**SPORTS MERGER FOR THE 2017-2018 SCHOOL YEAR:**

Upon motion by Edward Lockwood, seconded by Penny Gardner; the Sports Merger with St. Regis Falls Central School in the sport of Girls' Varsity Ice Hockey was approved for the 2017-2018 school year. (See supplemental file for copy.)

AYES: 7 NAYES: 0, motion carried

Mr. Lockwood asked Ms. Kilcullen if a merger is possible for Boys' Hockey. Ms. Kilcullen stated that the Boys' Hockey team typically has enough players to make a full team without making cuts. Ms. Kilcullen stated that Girls' Hockey has less players, therefore, can accept mergers with other districts for additional players. Ms. Kissane noted she believed there is a regulation stating that Malone Central School District students would be given the first opportunity to join a sport before allowing out of district students to join.

**SCHOOL BOARD RECOGNITION WEEK:**

Mr. Griffin said it was great to see a large crowd at the meeting. He thanked the Board for all the work they do in the community and within the district. He feels that the district is getting stronger every day. He stated it is a pleasure to work with the Board. He appreciates the questions that are asked and noted that the Board's recommendations are viewed closely. He presented the Board with certificates and said he was very fortunate to be working with them.

James Knight, Jr., spoke on behalf of the Malone Administrator's Association, Chad Lawrence and Cynthia Reyome. He thanked the Board for their support and appreciates that the Board has respect for them and their positions. The Board received a Malone Central School District thermos and Huskie card.

Nathaniel Hathaway thanked the Board on behalf of the MFT. He

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**SCHOOL BOARD  
RECOGNITION WEEK:**

echoed the sentiments of Mr. Griffin and Mr. Knight. He said the Board sometimes has a thankless job and a lot of time and energy goes into it. He thanked the Board for helping the district be what it is.

**NATIONAL SCHOOL  
PSYCHOLOGY  
AWARENESS WEEK:**

Christopher Van Houten spoke on behalf of the School Psychologists at Malone Central. Mr. Van Houten presented the Board with NYASP (New York Association of School Psychologists) Certificates to thank them for their service and support.

NYSSBA (New York State School Boards Association) and NYASP recently released a report in regards to levels of anxiety that students experience related to New York's state testing program. Both associations want the report to stimulate conversation about how New York and our nation use high stakes testing and how parents, educators and school employed mental health professionals can work together to support children.

Mr. Van Houten spoke about implementing interventions early on. He feels it is beneficial to receive support and services at the early stages; socially, emotionally and cognitively. The School Psychologists and Counselors meet monthly to talk about services including RTI and how behavioral, academic and attendance changes affect children.

National School Psychology week is November 13-17 and all staff will be receiving a bookmark.

Mr. Walbridge noted that the work that the Psychologists are doing ties in with recent Top 20 training that staff and students received.

Mr. Collins asked how closely they work with outside agencies. Mr. Van Houten said they have constant communication with colleagues from North Star.

Ms. Kissane asked what kind of meetings are held at the school level and how are the children supported after school. Mr. Van Houten said the district contracts with the home run program at Davis through Berkshire Farms. This program also continues throughout the summer. Mr. Hans asked why the program was only offered at Davis. Mr. Griffin said that is where it was piloted. Mr. Van Houten said he felt like the program has been very well received. He also noted that in school counseling is offered by North Star once a week.

Ms. Kissane asked what efforts are being made to transport students and parents to North Star appointments. She asked if a family approach to counseling is being used. Mr. Van Houten said they routinely reach out to families by phone calls or home visits but they cannot force parents to attend meetings. Parents and/or guardians have to sign paperwork to agree to counseling. He stated school counseling is tied together with help from outside agencies. Mr. Van Houten thanked the Board for the time and support.

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**DISCUSSION OF OPEN  
BOCES BOARD  
MEMBER POSITION:**

Mrs. Kissane has submitted her BOCES Board resignation due to time constraints and conflict with board meeting times. Mrs. Kissane has indicated her willingness to remain on the BOCES Board until a replacement is found. It has been an excellent experience working with a professional group of board members and BOCES leadership team.

**STUDENT READING  
AND MATH  
PERFORMANCE  
PRESENTATION:**

Daniel Tusa, ELA Teacher and Grade 6-8 ELA Coordinator and Kitty Eldridge, Math Teacher and Grade 6-8 Math Coordinator presented data based on the initial STAR Reading and Math assessment this fall. Mr. Tusa pointed out that the trend of urgent intervention has been historically increasing. He stated he now sees improvement in the scores. There are ways to track progress throughout the year. He stated that using the website vocabulary.com has been one of the greatest gains for students. Some students have moved several grade levels using the program. Ms. Eldridge noted that scores don't show character of student. Accountability measures for high school will be discussed at the next meeting.

**BOARD REPORTS:**

Ms. Gardner attended the NYSSBA conference for first time. She said there were a lot of different workshops. Some workshops included: evaluations of the Board and Superintendents, mental health, substance abuse and opioid abuse. She listened to a story of a former drug abuser with 27 felonies who turned their life around for the better. She stated the conference was informative and she learned a lot.

Mr. Rogers also attended the conference and felt we are in a good position in the next year and rural schools are being recognized nationally.

Mr. Griffin also the conference and attended a presentation about communication. He stated he was given a lot of information and wants SLL BOCES to help with ways to communicate with our community and beyond.

Mr. Collins stated that the recent community dinner was excellent. Ms. Kissane was thrilled to see number of attendees and noted it was a nice family event.

Mr. Griffin talked about retreats with Willow Sweeney in grades 4-12. He stated it was refreshing to spend time with students. Willow said she was impressed with how well-behaved the students were and how great the engagement level was with the students.

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**CONSENT AGENDA-  
(PERSONNEL):**

Upon motion by Philip Hans, seconded by Donna Kissane; the Board approved the 'Consent Agenda' PERSONNEL items as follows:

- A) Tenure Appointment
- B) Resignation
- C) Winter Coaching Appointments
- D) Extended Learning Time Supervisor Appointments
- E) AIS Appointments
- F) Additional Substitute Teachers/Teaching Assistants
- G) Support Staff Changes
- H) CSE/CPSE Recommendations

**TENURE  
APPOINTMENT:**

Elizabeth Richards, Elementary, effective 12/1/17.

**RESIGNATION:**

Katelyn Letourneau, Senior Class Advisor, effective 9/26/17.

**WINTER COACHING  
APPOINTMENTS:**

Scott Marlow	Girls' Varsity Hockey	III
Terry Miles	Boys' Swimming	III
Kevin St. Hilaire	Boys' Varsity Hockey Head Coach	III
Craig St. Hilaire	Boys' Varsity Hockey Assistant Coach	III
Bill Pfaff	Modified Wrestling	III (6)
Sam Dumont	Girls' JV Basketball	I (3)
Jacob Powers	Boys' Modified Basketball Head Coach	I (3)
Brad Garrow	Boys' Modified Basketball Assistant Coach	I (2)
Terry Collins	Girls' Modified Basketball Head Coach	III
Vickie Shantie	Girls' Modified Basketball Assistant Coach	II (4)
Jason LaFlesh	Boys' Varsity Bowling	III
Jason LaFlesh	Girls' Varsity Bowling	III
Karen Johnson	Winter Varsity Cheerleading	III
*Jackie McCarthy	Girls' Varsity Indoor Track	III
*Chad Lawrence	Girls' Varsity Indoor Track	I (3)
David Farden	Girls' Basketball	Volunteer
Mark Flick	Girls' Basketball	Volunteer
William Trombley	Wrestling	Volunteer
Matt Jones	Boys' and Girls' Hockey	Volunteer
Jay Perras	Boys' Hockey	Volunteer
Eric Meacham	Boys' Hockey	Volunteer
Craig St. Hilaire	Girls' Hockey	Volunteer
Tim Lamay, Jr.	Boys' Basketball	Volunteer

\*Jackie McCarthy and Chad Lawrence are Co-Coaches each to be paid 1/2 of the salary of their step.



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**EXTENDED LEARNING TIME SUPERVISOR APPOINTMENTS:** Jennifer Marlow, St. Joseph's, 4 days per week, 1 hour per day @ \$35.00  
Elizabeth Richards, Flanders, 4 days per week, 1 hour per day @ \$35.00

**AIS APPOINTMENTS:** John Miletich, Earth Science  
Kathy Guerin, Living Environment  
These positions are paid at \$35 per session for 2 days per week. These appointments are effective October 1, 2017 through January 26, 2018. These appointments are retroactive to October 1, 2017.

**ADDITIONAL SUBSTITUTE TEACHERS/TEACHING ASSISTANTS:** Jennifer Egan (Teacher), Claudia Collins (Teacher/Teaching Assistant/Aide), Juanita Brooks (Teacher/Teaching Assistant/Aide), Cathryn Andrews-Keegan (Teacher/Teaching Assistant/Aide), Colleen White (Nurse), Megean Poirier (Teacher/Teaching Assistant/Aide)

**SUBSTITUTES:** Monitors: Amanda Lord, Dean Lamica, Kelsie Lauzon, effective 10/25/17

**TEMPORARY APPOINTMENTS:** Rachel Boyea, Lifeguard, effective 10/25/17  
Daniel LaRock, Laurie Coryea, Melanie Clookey, Bus Drivers, effective 10/25/17-6/22/18.  
Michelle Woods, Bus Monitor, effective 10/25/17-6/22/18.

**ADJUSTMENTS:** Hebert Barney, Building Maintenance Worker II (In-Charge), effective 10/25/17

**PERMANENT APPOINTMENTS:** Gabriel DeCoteau, Building Maintenance Worker I, effective 10/25/17  
Stephen Oakes, Custodian, effective 11/1/17  
Frank Stepnoski, Custodian, effective 10/25/17

**PROBATIONARY APPOINTMENTS:** Keely Tavernia, Teaching Assistant, Flanders Elementary, effective 10/25/17-10/24/21

**PROVISIONAL APPOINTMENT:** Erika Parker, Home School Coordinator, Flanders/St. Joseph's Elementary, effective 11/13/17.

**RESIGNATION:** Peter Jordan, Building Maintenance Worker I, effective 10/12/17.

**CSE/CPSE RECOMMENDATIONS:** The CSE/CPSE recommendations were approved as presented. (See supplemental file).

AYES: 7 NAYES: 0, motion carried

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**RETURN TO  
EXECUTIVE SESSION:**

Upon motion by Wayne Walbridge, seconded by Wayne Rogers; the Board entered Executive Session at 9:25 p.m.

AYES: 7 NAYES: 0, motion carried

**RETURN TO REGULAR  
SESSION:**

Upon motion by Wayne Rogers, seconded by Edward Lockwood; the Board returned to Regular Session at 9:35 p.m.

AYES: 7 NAYES: 0, motion carried

**ADJOURNMENT:**

Upon motion by Wayne Rogers, seconded by Edward Lockwood; the meeting adjourned at 9:35 p.m.

AYES: 7 NAYES: 0, motion carried

BMF:

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Clerk Pro-Tem for  
Executive Session

Bryn M. Fefee  
District Clerk  
Board of Education